# ARTICULATION AGREEMENT BETWEEN THE DISTRICT BOARD OF TRUSTEES OF HILLSBOROUGH COMMUNITY COLLEGE AND SOUTHERN NEW HAMPSHIRE UNIVERSITY FOR ASSOCIATE IN ARTS (AA) DEGREE AND ASSOCIATE IN SCIENCE (AS) DEGREE

THIS ARTICULATION AGREEMENT ("Agreement") is hereby made and entered into on this 22 day of 2018, between the District Board of Trustees of Hillsborough Community College ("HCC") and Southern New Hampshire University.

#### WITNESSETH

Southern New Hampshire University (SNHU) and Hillsborough Community College, in the spirit of academic cooperation, and in order to facilitate the transfer of graduates of Hillsborough Community College to Southern New Hampshire University - College of Online and Continuing Education (SNHU-COCE), hereby do enter into an academic articulation agreement. The purpose of this Articulation Agreement is to facilitate the transfer of the Associate in Arts and Associate in Science from HCC to SNHU.

### I. ELIGIBILITY REQUIREMENTS

- A. Students must submit an application and official transcripts to the Admissions Office at SNHU. SNHU is solely responsible for its admissions criteria and for its admissions and financial aid decisions.
- B. Students must complete a minimum of 30 credit hours of institutional credit taken at SNHU, excluding developmental courses.
- C. Students must complete an Associate in Arts or Associate in Science at HCC.

### II. CREDIT TRANSFERABILITY

- A. As SNHU is regionally accredited, all academic course work in which a student has earned a grade of "C-" or higher is transferable based on the attached course equivalents. Up to 90 credits may be accepted in transfer toward a bachelor degree program.
- B. SNHU will present transfer pathways and will guarantee the transferability of credits.
- C. Any students enrolling at SNHU College of Online and Continuing Education may transfer up to 90 hours for a bachelor's with unlimited CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students

meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 30 credit hours or ten classes.

## III. COORDINATION

- A. HCC will allow SNHU Academic Alliance representatives to conduct on-campus visits in accordance with HCC policy to provide information about their programs to students and staff.
- B. Southern New Hampshire University College of Online and Continuing Education agrees to provide Hillsborough Community College, at their request, an annual update of student enrollment, to include general data on how many students have transferred to SNHU College of Online and Continuing Education, subject to all applicable privacy laws including, but not limited to FERPA.
- C. This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum. This agreement shall be reviewed by both institutions annually.
- D. SNHU will refrain from encouraging HCC students to enroll at SNHU until they complete their program of study at HCC.
- E. Because of this agreement to articulate, and provided the individual identifies Hillsborough Community College on his or her application form, eligible graduates, employees and the immediate family of employees (spouses, domestic partners, children, siblings and parents) will receive a ten (10%) percent tuition reduction in Southern New Hampshire University -College of Online and Continuing Education, applicable as of the date this Agreement is fully executed by the parties below. In addition, those eligible graduates, employees and immediate family of employees who enroll in Southern New Hampshire University's online program will receive a waiver of the application fee normally required by Southern New Hampshire University - College of Online and Continuing Education. No application fee waiver, tuition credit or refund shall be made retroactively for any eligible employee, their family member or alumnus already enrolled at SNHU College of Online and Continuing Education on the date of execution of this Agreement; however, the tuition reduction shall be applied to such eligible employees, their family members or graduates for course enrollments following the execution of this Agreement. Programs offered at military tuition assistance levels are not subject to this reduction. Hillsboro Community College employees, their family members and graduates must inform SNHU College of Online and Continuing Education admissions representatives about their affiliation to receive their tuition reduction.

SNHU College of Online and Continuing Education may change its tuition rates at any time at its sole discretion and the reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible employees and alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective Southern New Hampshire University policies and catalogs.

- F. In any joint promotions, HCC will be identified as the provider of the first two years of the college degree, and SNHU will be identified as the provider of the junior and senior level courses.
- G. Both institutions will notify each other with any planned curricular changes affecting the future of this Agreement and will exchange any other information each believe may be helpful to assure the academic success of participating students.
- H. Each Party reserves the right to control the use of its name or other identifying characteristic in every respect, including usage of its logos and trademarks. Each Party agrees not to use the other Party's name or any other identifying characteristics in connection with any advertising or promotion related or pertaining to the work performed under this Agreement without the prior express written permission of the named Party.

# IV. TERM AND TERMINATION

This Agreement shall commence on 2/22, 2018, and will automatically renew annually for five (5) consecutive years, unless the Agreement is terminated by either party. Termination by either party requires ninety (90) days prior written notice of the date of termination. Termination of this Agreement will not affect students who have been accepted into any of SNHU's Bachelor Programs. This Agreement is subject to change or modification by mutual written consent between the parties.

#### V. CONTACT INFORMATION

Hillsborough Community College Ginger Clark, Ph.D. Vice President, Academic Affairs 39 Columbia Drive Tampa, FL 33606 (813) 253-7144 Southern New Hampshire University Gayla Freelon, MBA Assistant Director of Academic Alliances College of Online and Continuing Education 33 S. Commercial Street Manchester, NH 01301 (603) 851-4942 **IN WITNESS WHEREOF,** HCC and SNHU have adopted this Agreement and caused it to be executed by their respective chairmen and chief executive officers.

Southern NeyhHampshire University 18 Date: By: Dr. Kimberly Bogle Jubinville, PhD. Sr. Vice-President Chief Academic Officer Gayla Freelon 08/14/2018 Date: By: Gavia Freelon, MBA Assistant Director DISTRICT/BOARD OF TRUSTEES OF HILLSBOROUGH COMMUNITY COLLEGE 22118 81 ne Date: By: Steve Cona III Chair/ Date: By 8/15/18 Ken Atwater, Ph.D. President Date: By. Ginger Clark, Ph.D. Articulation Officer

Approved as to Form & Legality

**College Attorney**