

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, APRIL 28, 2021 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER – BOARD ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.01.01 Due to the COVID-19 virus, this meeting was also held by Zoom video conferencing due to social distancing limitations. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time during the meeting.

1.02 Invocation

1.02.01 Mr. Reid asked that we keep the family of Francisco Capellan in our thoughts and prayers. Francisco was the Information Technology Technician at the Plant City Campus and recently passed away.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Randall Reid
- Chip Diehl
- Nancy Watkins
- Greg Celestan
- Brian Lametto
- Bruce Wills

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Mr. Steve Shear, Executive Director of the HCC Foundation provided a brief update on the HCC Foundation Annual Golf Tournament. There were 88 participants and the event raised almost \$55K.

1.06.02 The internal campaign raised a total \$77,742 from 258 faculty and staff, up 18% over 2020.

1.06.03 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of March included:

- \$535K in March Revenue;
- \$2.4M YTD in Total Revenue;
- \$2.38M YTD in Net Gains on Investments; and
- \$15.31M in Ending Net Assets.

1.06.04 A summary of activities and donations received in March totaled \$. Donors included:

- *Children's Board of Hillsborough County*
- *Community Foundation of Tampa Bay*
- *Sheri Thompson*
- *Charles Perry Partners, Inc.*
- *University of South Florida*
- *DefenseWerx*
- *Welch Tennis Courts, Inc.*
- *The ProMedia Group of Tampa Corp.*
- *Raynor Company Group*
- *Peninsular Mechanical Contractors, Inc.*
- *Highland Student Housing Holdings*
- *Cross Construction Services, Inc.*
- *Wendy A. Pagoda*
- *James F. Perry*
- *Kathleen Dawes*
- *Hepner Architects, Inc.*

1.07 Faculty, Staff and Student Recognitions

Mr. Shear also provided the following faculty, staff and student recognitions:

1.07.01 The **Lady Hawks Tennis Team** won the **Florida College System State Championship** two weeks ago. **Sarah Summerfield**, Head Coach, was named FCSAA State/NJCAA Region 8 Women's **Coach of the Year!** Congratulations to the team, Coach Summerfield, Chris Nyholm, Leah Becker, Tim Kocher, Kiki Keller and Dean Joe Bentreovato for their tireless support of the team. Next up is the NJCAA national tournament in Arizona. The team leaves this week for the National Junior College Athletics Association's championship tournament in Mesa, Arizona.

1.07.02 **The Athena Society** recently awarded five of their eight **Phyllis Marshall Career Assistant Grants** to HCC Students. This organization is dedicated to creating a forum for interaction and collaboration and to improving the status of women through equality, broader acceptance of women in business, the professions, and other positions of responsibility, and expanded educational and career development opportunities.

- 1.07.03 **Jill Rice**, College Grants Manager, was appointed to the **Board of Directors** of the Florida Council of Resource Development (FCRD). The FCRD is a long-standing association of grant and foundation professionals in the Florida College System. HCC is looked to as a model in our Grants Process; performance metrics as reported in our annual *Grants Activity Report*; and custom-designed electronic Grants Management System.
- 1.07.04 **Nadia Kotula**, SouthShore Academic Dean, was the recipient of the **2021 Florida College Access Network (FCAN) Workforce Education Innovator Award**. The award selection committee was very impressed by her work to create the “Women Building Futures” program where a cohort of 25 Latina and African American students from low-income households completed a workforce program in the field of construction. The women worked on-campus with a certified licensed construction instructor to attain their Associated Builders and Contractors construction licenses and certifications to be licensed contractors in this highly in-demand field.
- 1.07.05 **Dr. Jennifer China**, SouthShore Campus President, was elected **Chair of South Bay Hospital’s Board of Trustees**, soon to be renamed SouthShore Hospital.
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked “**Consent**”.
- Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **March 24, 2021 Board Meeting and the March 31, 2021 Special Board Meeting Minutes**.
- Trustee Watkins made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

Dr. Paul Nagy, Strategic Planning and Analysis, gave a brief overview of the FUSE scholarship and KNACK tutoring programs.

- 2.01 Mr. Zachary Whiteman, freshman, thanked the Board, faculty and staff for their contributions to his education.
- 2.02 Mr. Thomas Whiteman, freshman, thanked the Board for the KNACK tutoring which has been very helpful to him and looks forward to becoming a tutor in the future.

Trustee Watkins reminded students who become KNACK tutors to add it to their resume as it shows leadership.

3.0 HEARING OF CITIZENS

- 3.01 Ms. Iryna Vasco, HCC alum, addressed the Board regarding her experience as a FUSE scholarship recipient and KNACK tutoring. She thanked the leadership of HCC and USF for implementing both programs which have been instrumental in her success.

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 21/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended approval **Sabbatical Leave** during the 2021-2022 Academic year for **Shelly Stein**, Speech Communications; Dale Mabry Campus.

Mr. Wills asked how many faculty teach at HCC. Mr. Senker, Vice President of Academic Affairs, advised there are 333 full-time faculty members.

Trustee Celestan made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, course modifications, course deletions** and **program modifications** to be effective Fall 2021, unless otherwise noted.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the **2020-2021** annual update to the College's **Equity Accountability Plan**.

Ms. Cheryl Gonzalez, Chief Diversity Officer, gave a brief presentation of the equity plan. Ms. Gonzalez also added that she has tendered her resignation and her last day with HCC would be July 1. Dr. Atwater thanked her for her service to the College.

Trustee Watkins made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of **Budget Amendment No. 4**.

Trustee Diehl made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of **Amendment No. 5** to the contract with **Reno Building, LLC**, establishing a Guaranteed Maximum Price in the amount of \$408,639, for repairs to the soffit on the Child Development Center located at the Ybor City Campus.

Trustee Diehl made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 Informational Item Only – February 2021 Financial Statements.

9.0 ADMINISTRATIVE REPORT

9.01 Dr. Atwater reminded the Board that the self-evaluations, which are required by Southern Association of Colleges and Schools (SACS), will be sent to the Board the first week of May.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

11.01 Trustee Diehl congratulated Trustee Bruce Wills on his upcoming graduation.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:47 p.m.