

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, DECEMBER 8, 2021 – 4:00 P.M.  
DR. GWENDOLYN W. STEPHENSON DISTRICT  
ADMINISTRATION CENTER – BOARD ROOM  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

- 1.01.01 Due to the COVID-19 virus, this meeting was also held by Zoom video conferencing due to social distancing limitations. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time during the meeting.

1.02 Invocation

- 1.02.01 Trustee Diehl asked that we keep the families of students Draven Thomas and Savannah Mathis in our thoughts and prayers. Draven was studying foreign language at the Dale Mabry Campus and Savannah was a nursing student at the Dale Mabry Campus. Both recently passed away.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Chip Diehl
- Nancy Watkins
- Greg Celestan *[via Zoom]*
- Brian Lametto *[via Zoom]*
- Aakash Patel
- Dalia McCloud

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

- 1.06.01 Mr. Steve Shear, Executive Director for the Foundation, introduced Brandon Campus President, Dr. Deborah Kish-Johansen, Faculty member, Beth McCullough and HCC Student and the AMSA chapter President, Tyra- Lee Brett, who shared information about the 6<sup>th</sup> Annual HCC Hawk Run 5K -1 Mile Glow Run that was held on the Brandon Campus in person and virtually. The event raised \$12,000, which was presented to the Foundation for student scholarships.
- 1.06.02 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of October included:
- \$926K YTD in Donations;
  - \$2.1M in Total Revenue;
  - \$337K YTD in Gains on Investments; and
  - \$17.45M in Ending Net Assets.
- 1.06.03 976 scholarships were awarded totaling 729K.
- 1.06.04 Seven (7) staff and faculty applied for Resources for Excellence grants. The committee will choose the recipients in December.
- 1.06.05 A summary of activities and donations received in October totaled \$799,087. Donors included:
- *Drs. Paul and Rebecca Nagy*
  - *Children's Board of Hillsborough County*
  - *ETeamsponsor Inc.*
  - *City of Tampa*
  - *Suncoast Credit Union Foundation*
  - *Suncoast Credit Union*
  - *Association of American Medical Colleges*
  - *PNC Bank*
  - *Early Learning Coalition of Hillsborough County*
  - *Reno Building*
  - *GTE Financial*
  - *Lucila Ramiro*
  - *Southern Glazer's Wine and Spirits Charitable Fund*
  - *SGM Engineering*
  - *Unidentified Cash*
  - *Charles Perry Partners*
  - *Sheri Thompson*
  - *Robert S. Fields*

1.07 Faculty, Staff and Student Recognitions

Mr. Shear provided the following faculty, staff and student recognitions:

- 1.07.01 **Dr. Paige Niehaus**, Dale Mabry Campus President, and **Dr. Alisa Zujovic**, Director of Institutional Research & Grants, have accepted invitations to join the Leadership Council of the LEAP Tampa Bay college access network. LEAP convenes thought partners across Hillsborough and Pinellas Counties to increase the post-secondary educational attainment of the working age population to 60% by 2025.
  - 1.07.02 **Dr. Niehaus** was also inducted as a member into the Tampa Downtown Rotary.
  - 1.07.03 **Andrew Magrath**, Academic Support Services Manager at the Brandon Campus, had an article accepted and published in the book, The Expanse and Philosophy: So Far Out Into the Darkness. The book is part of Blackwell's pop culture series, which explains philosophical concepts by using examples from pop culture.
  - 1.07.04 **The Marketing and Public Relations Department** was awarded two (2) Silver and one (1) Bronze in the Education Digital Marketing Awards, a national marketing competition, for the following categories: Covid Response Campaign - Staying HawkStrong: Protecting our HCC Community against COVID-19; Digital Video - Learn with HCC - The History of Juneteenth and Social Media Content Campaign - Taking a Virtual Tour: Showcasing Hillsborough Community College's Campuses.
  - 1.07.05 **The Marketing and Public Relations Department** was awarded three (3) Public Relations Society of America, Tampa Bay Chapter Prestige Awards for the following categories: Social Media - Staying HawkStrong: Protecting our HCC Community against COVID-19; Digital Video Learn with HCC - The History of Juneteenth and Social Media Content Campaign - Taking a Virtual Tour: Showcasing Hillsborough Community College's Campuses.
  - 1.07.06 **Alexandra Booth**, Marketing & Communications Coordinator, was elected as the Public Relations Society of America, Tampa Bay Chapter Secretary.
  - 1.07.07 **Angela Walters Eveillard**, Strategic Communications Director, was re-elected to the Public Relations Society of America National Board.
  - 1.07.08 **Sade Mitchell**, HCC Honors student, was selected as the Florida College System Activities Association Model UN student of the month.
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".
- Trustee Patel made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **October 27, 2021 Board Meeting Minutes**.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

## **2.0 HEARING OF STUDENTS**

## **3.0 HEARING OF CITIZENS**

## **4.0 HEARING OF FACULTY AND STAFF**

## **5.0 HUMAN RESOURCES**

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 22/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended approval of **the contract** for three (3) years between the Service Employees International Union (SEIU) adjunct and the College (submitted herein for your review)

Trustee Patel made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

## **6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

- 6.01 The President recommended approval of the **program modifications, program moratorium** and **program deletions** effective Fall 2022.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

## **7.0 INSTITUTIONAL SERVICES**

- 7.01 The President recommended acknowledgement of receipt of the Foundation's annual **IRS Form 990** for Fiscal Year 2020-2021 and that the Board **certify** that the Foundation is operating in a manner consistent with the goals of the College and the State of Florida.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## **8.0 FINANCIAL SERVICES**

- 8.01 Informational Item Only – **September 2021 Financial Statements**
- 8.02 Informational Item Only – **October 2021 Financial Statements**
- 8.03 Informational Item Only – **2022-2023 Budget Development Calendar**

## **9.0 ADMINISTRATIVE REPORT**

- 9.01 Dr. Paul Nagy, Vice President of Strategic Planning & Analysis, presented an Enrollment Report for the College highlighting enrollment before, during and after the pandemic.
- 9.02 Eric Johnson, Director of Government and Community Relations, presented the College's 2022 Legislative Agenda.
- 9.03 Dr. Atwater thanked Dr. Ginger Clark, outgoing Ybor City Campus President for her service, dedication and tremendous impact on HCC. Dr Clark addressed the Board.

## **10.0 LEGAL REPORT**

## **11.0 HEARING OF BOARD MEMBERS**

- 11.01 Trustee McCloud thanked Dr. Clark for her service to the HCC students.
- 11.02 Trustee Watkins expressed gratitude for all Dr. Clark has done for our students and the College.
- 11.03 Trustee Lametto stressed that everyone should spend time with your families and friends over break.

11.04 Trustee Diehl thanked Dr. Clark and shared how much she will be missed, and reminded her that she will always be welcome at HCC.

## **12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 5:32 p.m.