

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, JANUARY 26, 2022 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER – BOARD ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.01.01 Due to the COVID-19 virus, this meeting was also held by Zoom video conferencing due to social distancing limitations. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time during the meeting.

1.02 Invocation

1.02.01 Trustee Diehl asked that we keep the families of Dr. Ervin Jackson, husband of Jaqueline Jackson, Executive Staff Assistant to the Vice President for Student Services & Enrollment Management, Gayle Lee, mother of Laura Lee, Staff Assist and the Dale Mabry Campus President's Office, Cynthia Scionti, beloved mother of John Scionti, Technical Services Manager of the Institute for Corporate & Continuing Education, Carol Strickland, long-time employee at the Ybor City Campus Library, Kathy Williams, long-time employee at the Brandon Campus, in our thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Chip Diehl
- Nancy Watkins
- Brian Lametto
- Aakash Patel
- Greg Celestan
- Dalia McCloud [not in attendance]

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

Lee Lowry, Director of Development, provided the Board with a brief update of the HCCF activities and support:

1.06.01 Donations are up by 15%

1.06.02 HCCF Golf Classic will be February 28, 2022

1.06.03 Establishment of \$300,000 Welding Scholarship

1.07 Faculty, Staff and Student Recognitions

Ashley Carl, Executive Director of Marketing and Public Relations, provided the following faculty, staff and student recognitions:

- 1.07.01 The inaugural cohort of A.S. Surgical Technologist completed their program and had their graduation ceremony on December 4, 2021. They sat for their national certification examination on December 15, 2021 and had a 100% pass rate.
- 1.07.02 **Mary Seguiti**, Opticianry Program Manager, has been nominated and appointed to be on the Board for American Board of Opticianry & National Contact Lens Examiners (ABO/NCLE), the state and national licensing organizations for Opticians.
- 1.07.03 **Dr. Danielle J. Clark**, Marketing Faculty member, will be featured in the next issue of the Case Research Journal 42(1), which is a highly selective and demanding outlet as the lead author of Throwback Brewery: Personnel Performance Appraisal Decisions to Ring in the New Year. Her case will be distributed by Harvard Business Publishing (amongst others).
- 1.07.04 **Dr. Paige Niehaus**, Dale Mabry Campus President, has been appointed to the West Tampa Chamber of Commerce Board of Directors and appointed to the HCA Florida South Tampa Hospital Board of Trustees.
- 1.07.05 **Dr. Deborah Kish Johansen**, Brandon Campus President, was recently featured in The Know Volume 4 Magazine highlighting leaders, creators, and entrepreneurs in the Tampa Bay region.
- 1.07.06 **Josh McMahon**, SouthShore SGA President, and **Timothy St. Pierre**, SouthShore SGA Senator, were elected as members of the Executive Board of Florida College System Student Government Association (FCSSGA) Region 2 District. Their positions are Jurisprudence and Alternate Jurisprudence of the Region 2 District. Their role will be organizing and ensuring that meetings are run smoothly and fairly during FCSSGA conferences, Region 2 Retreats, and any activities the organization creates.
- 1.07.07 Apollo Beach Woman's Club (ABWC) will be recognizing **Dr. Jennifer Wells China**, SouthShore Campus President, as a 2022 Inspirational Woman of the year on March 12, 2022, at SouthShore Falls. Proceeds from the event will benefit the Woman's Advancement Scholarship, given to an adult woman demonstrating commitment to improving herself and the lives of others through continuing education.
- 1.07.08 **Kenneth Hanks**, Ybor City Campus Music Professor and Department Chair, was elected to the Commission on Community College Accreditation for the National Association of Schools of Music (NASM).

1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "Consent".

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended approval of the **December 8, 2021 Board Meeting Minutes**.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for full-time employment. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

- 5.02 The President recommended approval of part-time faculty and staff employment recommendations for Term 22/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

- 5.03 The President recommended acknowledgment of employment separations.

- 5.04 Dr. Atwater recommended Kristen Smuder, Executive Director of Human Resources, to present this item to the Board. At the previous BOT Meeting a pay raise was approved for Adjunct Faculty, the salary schedule will now need to be updated to reflect the new rate.

The President recommended approval of the revised 2021-2022 Salary Schedule.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 Brian Mann, Associate VP for Associate in Science Programs, presented on behalf of Rich Senker, VP for Academic Affairs. Per State Rule and the HCC FUSA bargaining agreement, tenured faculty are evaluated every five years for post tenured review. A committee reviews faculty on performances, appraisals, student evaluations, professional development and other services related to activities. A committee reviewed the evaluations and attested to the 31 faculty member's successful completion of the process.

The President recommended approval of post-tenured faculty to remain on continuing contracts.

Trustee Watkins made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of all new course, course modifications, course deletions, new program, program modifications and programs deletions effective Fall 2022, unless otherwise noted.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 Informational Item Only – November 2021 Financial Statements
- 8.02 Informational Item Only – December 2021 Financial Statements

9.0 ADMINISTRATIVE REPORT

- 9.01 Eric Johnson, Director of Government and Community Relations, provided an update on the 2022 Legislative Session for the State Budget. Good news for HCC, all three of the College's budget priorities, the Nursing program, deferred maintenance and funding for the design and engineering of the SouthShore building project are eligible to be negotiated for full budget process.
- 9.02 Dr. Atwater introduced Annazette Houston, the College's new Chief Diversity Officer.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Celestan wanted to commend the HCC Choir. His wife joined the choir and gave impressive reviews about them.
- 11.02 Trustee Watkins recommended having fewer Board meetings and asked if there was a requirement for Boards to meet a certain number of times each year. Trustee Watkins also asked why the University Boards can have online meetings when HCC has to have a quorum present to vote. Dr. Atwater said he would research into reducing future meeting times but asked to keep the current fiscal year Board Meeting schedule.

Board Attorney Frazier Carraway provided an update to the Board explaining there is no statutory requirement for a specific number of Board meetings annually and confirming that the Board must have a quorum physically present to vote.

- 11.03 Trustee Diehl mentioned a new Amazon center going up in the community and would like HCC to explore possibly forming a relationship with them that might benefit HCC students.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:03 p.m.