

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, JUNE 22, 2022 – 4:00 P.M.  
DR. GWENDOLYN W. STEPHENSON DISTRICT  
ADMINISTRATION CENTER – BOARD ROOM  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Diehl asked to keep the family of: Sandra Hayes Holley, beloved mother of Suzy Holley, Executive Assistant to Dr. Atwater, who recently passed away, in your thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Chip Diehl
- Nancy Watkins
- Greg Celestan
- Brian Lametto
- Aakash Patel
- Dalia McCloud

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Ashley Carl, Executive Director of Marketing and Public Relations, provided the Board with a brief update of the HCCF activities and support.

1.06.02 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of April included:

- \$2.24M YTD in Donations, 168% higher than last year and 96% over budget.
- \$4.49M in Total Revenue, 54% higher than last year.
- \$808K Scholarships awarded YTD, 10% greater than last year.
- \$16.26M in Net Assets up 18% year over year.

1.06.03 The Foundation kicked off their Fundraising Campaign for scholarships for our students in our new BSN program since financial aid is not immediately available for these students. We are pleased to announce that Tampa General Hospital is our first corporate donor donating \$100,000 to provide full scholarships for the entire length of the program to 10 students. The Foundation has completed awarding the FUSE scholarships and the total amount committed to our students for their degree here and on to USF will exceed \$1,000,000. Thanks again to the Helios Foundation and the USAmeribank Foundation for their amazing gifts

1.06.04 Upcoming events:

- Inshore Fishing Tournament
- Presidential Showcase
- 2023 Golf Tournament

1.07 Faculty, Staff and Student Recognitions

No recognitions this month

1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".

Trustee Patel made a motion to approve, seconded by Trustee Watkins after due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **May 25, 2022 Board Meeting Minutes**.

Trustee Lametto made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

## 2.0 HEARING OF STUDENTS

## 3.0 HEARING OF CITIZENS

## 4.0 HEARING OF FACULTY AND STAFF

## 5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 22/SU. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

5.03 The President recommended acknowledgment of **employment separations**.

5.04 The President recommended approval of the **2022-2023 Salary Schedule**.

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 The President recommended approval of **implementation of Phase 3 of the Administrator Salary Study** and approval of **full-time staff increases**.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

## **6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

- 6.01 The President recommended approval of the **new courses, course modifications, and program modifications** to be effective FA/23, unless otherwise noted.

- 6.02 The President recommended approval of the **Apprenticeship Training Program Agreement** between Hillsborough Community College and **Plumbers and Pipe Fitters Local Union 123** for a one-year term beginning on July 1, 2022 and ending June 30, 2023.

- 6.03 The President recommended approval of the **Apprenticeship Training Program Agreement** between Hillsborough Community College and **Independent Electrical Contractors** for a one-year term beginning on August 1, 2022 and ending July 31, 2023.

- 6.04 The President recommended approval of the **Apprenticeship Training Program Agreement** between Hillsborough Community College and **Associated Builders and Contractors** for a one-year term beginning on August 1, 2022 and ending July 31, 2023.

- 6.05 The President recommended approval of the **Apprenticeship Training Program Agreement** between Hillsborough Community College and **United Association Local Union 821** for a one-year term beginning on July 1, 2022 and ending June 30, 2023.

Trustee Patel made a motion of approval (for 6.02 – 6.05), seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

## **7.0 INSTITUTIONAL SERVICES**

- 7.01 The President recommended acceptance of the **Fiscal Year 2021-2022 Fire Safety, Casualty and Sanitation Inspection Report** for filing and action.

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 7.02 The President recommended approval of the selection of **Mr. Juan Penagos Marquez**, as **Student Trustee**, for the 2022-2023 academic year.

Trustee Watkins made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## 8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of **Budget Amendment No. 4** to decrease Fund 1 (the General Fund) and **Budget Amendment No. 2** to increase Fund 7 (the Plant Fund)

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the **College's Annual Update of the Five-Year Capital Improvement Plan** for submittal to the Division of Florida Colleges and for inclusion in the Division's annual Capital Improvement Plan and Legislative Budget Request for capital projects

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval to remove **Depreciated Assets** from the College's property records.

Trustee Celestan made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended approval of **Accounts Receivable Write-offs** as of June 2022 renewals.

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.05 The President recommended approval of the **Operating Budgets** for the Current Unrestricted Fund (as presented on Exhibit A, attached) and the Capital Projects/Unexpended Plant Fund for **Fiscal Year 2022-2023**.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.06 Informational Item Only-**May 2022 Financial Statements**.

## 9.0 ADMINISTRATIVE REPORT

- 9.01 Introduction of new Administrators.

- 9.02 Selection: Board Chair, Nancy Watkins; Vice Chair, Greg Celestan.

- 9.03 Selection: 2022-2023 HCC Foundation Liaison, Aakash Patel; Labor Liaison, Brian Lametto.

- 9.04 Selection: Board Meeting Dates/Times and Locations.

## 10.0 LEGAL REPORT

- 10.01 Discussion of Board Self-Evaluation.

## 11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Watkins thanked Trustee Diehl for his leadership as chair of the Board.

- 11.02 Trustee Diehl wished everyone a Happy 4<sup>th</sup> of July!

**12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 4:44 p.m.