

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, AUGUST 24, 2022 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER – BOARD ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

Trustee Diehl asked to keep the family of: Reverend Carl Melchior Jr., HCC Alumni and brother-in-law of Vonda Melchior, Director of Purchasing; Mrs. Joyce Covington, beloved mother of Martha Kaye Koehler, General Counsel in the President's office; Wayne Collier, beloved uncle of Martha Kaye Koehler, General Counsel in the President's office; Paul Lamison, beloved husband of Nerissa Lamison, Department Chair & Professor of Radio, TV & Broadcasting at Ybor City Campus; Aaron Wilson, beloved husband of Anita Wilson, Testing Assistant at Brandon Campus; Bernardo Pendino Albano, beloved father of Mechel Albano, Assistant Dean of Academic Affairs at Plant City Campus; Arnold Fields, beloved father of Linda Edwards, Campus Services Manager, District Office; Eleanor Nobles, beloved mother of Yoshimura Downs, Student Services Manager at SouthShore Campus; Raquel Pinero, beloved mother of Joe Pinero, College Locksmith; All who recently passed away, in your thoughts and prayers.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Chip Diehl
- Nancy Watkins
- Greg Celestan
- Brian Lametto
- Aakash Patel
- Juan Penagos

Dr. Atwater introduced two new administrators, Dr. Larissa Baía, Ybor City Campus President & Mr. Greg Rose, VP for Administration/Chief Financial Officer. Mr. Rose gave a short bio of himself to the Board before thanking Mr. Ken Burdzinski for the help during transition. Dr. Atwater also thanked Mr. Burdzinski as well as Mr. Dustin Lemke for their excellence as interims during the search process.

1.04.01 Board Chair, Chip Diehl administered the Oath of Office to the new Student Trustee, Mr. Juan Penagos.

1.04.02 Board Chair Chip Diehl passed the gavel to Nancy Watkins as the new Board Chair.

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Steve Shear, Executive Director of the Foundation, introduced the new Foundation Board Chair, Mr. Eric Bailey. Mr. Bailey addressed the board and shared his passion for HCC (as an alum). He also shared the goals of the Foundation for the upcoming year. Mr. Bailey announced a major gift from JP Morgan Chase of \$350K to support diversity in FIN TECH positions.

1.06.02 The Foundation Report was sent to the Board under separate cover. A summary of year end financials included:

- \$2.39M YTD in Donations, 134% higher than last year.
- \$5.08M in Total Revenue, 68% higher than last year.
- (\$1.85M) Investment Earnings; Down 157%
- \$15.5M in Net Assets down 4%

1.06.03 Fundraising Highlights include:

- Total revenue of over \$5M. Largest amount in a non-capital campaign year.
- Awarded over \$1M in scholarships- our second largest total ever.
- Had an 29% increase in dollars raised in our internal campaign.
- Increased planned giving members by 33%
- Record amounts raised in our Fishing and Golf Tournaments.

1.06.04 Upcoming events:

- Professor Emeritus Luncheon, Columbia Restaurant, September 15, 2022
- Inshore Fishing Tournament, Westshore Yacht Club, October 7, 2022
- Presidential Showcase, Armature Works, November 10, 2022
- Golf Tournament, Tampa Palms Golf & Country Club, February 13, 2023

1.07 Faculty, Staff and Student Recognitions

Ashley Thomas, Executive Director of Marketing and Public Relations provided the following Faculty, Staff and Student recognitions:

1.07.01 The Counseling & Human Services Program, located at the Dale Mabry Campus, was recently reaccredited, without any conditions, by the Council for Standards in Human Service Education. Of the fourteen similar programs in Florida, HCC is the only one that is nationally accredited and has been since 1980. No program in the country has been accredited longer. **Dr. William Day** is the program manager.

- 1.07.02 Nursing Faculty who have earned their Doctoral degrees: **Dr. Cynthia Dubs EdD, Dr. Shania Matthews EdD, Dr. Mary Watts EdD, Dr. Kathryn McGill EdD.**
- 1.07.03 **Dr. Gina Richard**, Program Manager and Faculty in the Respiratory Care Program has been appointed the President-Elect for the Florida Society for Respiratory Care (FSRC).
- 1.07.04 **Laurie Pierce** was appointed President on the board of directors of the “Professional Opticians of Florida”, which is the state Opticians association.
- 1.07.05 As the DALH Simulation Center moves to seeking accreditation status, HCC is preparing personnel to have the appropriate qualifications. The following individuals have obtained the Certified Healthcare Simulation Operations Specialist (CHSOS) credential: **Shannon Burns, Nanette Pidala, and Melodie Rivernbark.** The following individuals have obtained the Certified Health Simulation Educator (CHSE) credential: **Laura Lewicki, Patricia Walton, Sheila Hajari, Gina Ricard, Teresa Hesse.**
- 1.07.06 Dale Mabry student, **Michael Rodriguez**, has been selected from more than 1300 applicants as a **2022 Coca-Cola Leaders of Promise Scholar** and will receive a **\$1,000 scholarship.** The Leaders of Promise Scholarship, sponsored by the Coca-Cola Scholars Foundation, recognizes 200 Phi Theta Kappa members with awards totaling \$200,000. Twenty-five of these scholarships are earmarked for Society members who are active personnel or veterans of the U.S. Military. They are selected based on outstanding academic achievement and demonstrated leadership potential.
- 1.07.07 Nine faculty members received the full Association of College and University Educators (ACUE) Certificate in Effective College Instruction. Endorsed by the American Council on Education, this certification includes the completion of four courses during 2021-22 for a total of 56 hours of professional development. Each of these nine faculty/staff completed courses in Creating an Inclusive and Supportive Online Learning Environment, Promoting Active Learning Online, Inspiring Inquiry and Preparing Lifelong Learners, and Designing Learner-centered Online Courses.
- Deborah Barr – Dale Mabry Campus
 - Jean Danic – Dale Mabry Campus
 - Christian Hazzi – Plant City Campus Adjunct
 - Sophia Kowalski – CITT Instructional Designer and Adjunct
 - Jody Land – CITT Instructional Designer and Adjunct
 - Michelle Loudermilk – Dale Mabry Campus Adjunct
 - Tina Majchrzak – Dale Mabry Campus
 - Cynthia Moore – Ybor City Campus
 - Megan Wiedeman – CITT Instructional Designer and Adjunct

- 1.07.08 Dale Mabry Campus President **Dr. Paige Niehaus** has been selected as one of 26 for the 2022-23 class of the Aspen New Presidents Fellowship. This program, supported by JPMorgan Chase, supports community college presidents in the early years of their tenure as they work to achieve higher and more equitable levels of student success. The fellows, selected through a competitive process, will work closely with other transformational community college presidents and Aspen leaders over nine months to learn from field-leading research, analyze their colleges' student outcomes, and clarify their visions for excellent and equitable outcomes for students while in college and after they graduate.
- 1.07.09 Brandon Campus President **Dr. Deb Kish** was appointed to the American Association of Community College's Commission on Public Relations Advocacy and Advancement for 2022-2025.
- 1.07.10 Brandon Math Faculty **Shawn Robinson** was installed as the Florida Kiwanis Division 14 Lt. Governor for 2022-2023 at the Florida District Convention on August 6th. Division 14 covers Kiwanis Clubs in Hillsborough County. His term starts October 1st. Dr. Robinson was also selected as a Finalist in the American Book Fest's 2022 International Book Awards Competition in the Novella Category for *She Folds: The Last Poker Night* and *Launder Care: The Mob Takes from Babies*.
- 1.07.11 Brandon Academic Success Center Tutor **Daniel Cardwell** was accepted into the Scholars Program of the Florida Bar's Business Law Section. They are giving him a stipend to attend a conference in September to participate in two BLS committees as well as other programming. The Florida Bar recognized him on their social media pages and congratulated him on being accepted.
- 1.07.12 Brandon English faculty **Chrissy Connor's** article, "Deciduous" was accepted into the award-winning science fiction publication *The Magazine of Fantasy and Science Fiction* (September/October 2023).
- 1.07.13 SouthShore Adjunct Political Science Faculty **Dr. T. Adam Golob**, has published a new book *Gang Strategies in the Northern Triangle: Coerced Criminality as a Form of Human Trafficking* through Rowman & Littlefield Publishing.
- 1.07.14 SouthShore Nursing Faculty Professor **Amanda de la Serna** presented a poster session at the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN) 2022 Florida Conference last month.
- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".
- Trustee Patel made a motion to approve, seconded by Trustee Celestan after due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **June 22, 2022 Board Meeting Minutes**.
- Trustee Lametto made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.10 The President recommended approval to **advertise the deletion of Administrative Rule 6HX-10-6.15, Bookstore Refund and Buy Back Policy**.

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

4.01 The following Faculty members addressed the Board regarding FUSA Bargaining:

Sheryl Sippel
Rick Gaspar
Jeremy Bullian
Cheri Borman
Kathryn Smith
Janet Sibol
Krista Noren-Santmyer
Danielle Clark
Gina Oviedo-Martinez
Christopher Lue

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 22/SU. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

5.03 The President recommended acknowledgment of **employment separations**.

5.04 The President recommended approval of the **implementation of full-time SEIU staff increases** retroactive to July 1, 2022.

Trustee Patel made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

5.05 The President recommended approval of the **2022-2023 Salary Schedule** (refer to June 2022 Agenda).

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of FY 2021-2022 Budget Amendment No. 5 to decrease Fund 1 (the General Fund) and Budget Amendment No. 3 to increase Fund 7 (the Plant Fund).

Trustee Patel made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of FY 2022-2023 Budget Amendment No. 1

Trustee Patel made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval of Amendment No. 2 to contract with **Charles Perry Partners, Inc.**, establishing a Guaranteed Maximum Price in the amount of **\$1,333,623** for the addition of approximately 205 parking spaces to the front yard located at the Dale Mabry Campus.

Trustee Diehl made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended approval of Amendment No. 6 to the contract with **Foresight Construction Group, Inc.**, establishing a Guaranteed Maximum Price in the amount of **\$960,023.48** for exterior building envelope improvements to the Ybor, Faculty and Collaboration Studio buildings located at the Ybor City Campus.

Trustee Patel made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.05 The President recommended award of Request for Bids # 2882-22 to provide all labor and materials and the performance of all work necessary or incidental services for heating, ventilation and air conditioning replacement services SouthShore Campus to **Foresight Construction Group, Inc.**, of Gainesville, FL, as the lowest responsive bidder meeting all required bid specifications for a total cost of **\$1,891,000**

Trustee Lametto made a motion of approval, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.06 The President recommended award of Request for Bids #2881-22 to provide all labor and materials and the performance of all work necessary or incidental services for heating, ventilation and air conditioning replacement services at the College's The Regent, satellite facility of the HCC Brandon Campus, to **Foresight Construction Group, Inc., of Gainesville, FL**, as the lowest responsive bidder meeting all required bid specifications for a total cost of **\$1,981,000**

Trustee Celestan made a motion of approval, seconded by Trustee Lametto. After due discussion and consideration, approval was given by an aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 ACCT Reminder. October 26 – 30th in NY, NY
- 9.02 BOT September Meeting is at South Shore Campus
- 9.03 Enrollment Blast – We are running about 2-3% ahead in enrollment.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Patel welcomed Juan Penagos to the Board. He also Congratulated Dr. Niehaus for starting Leadership Tampa this evening. He mentioned Professor Andy Gold and the event coming up on September 2nd, Susie Steiner Breakfast.
- 11.02 Trustee Diehl Welcomed Greg Rose and Juan Penagos. He wished everyone a Happy Labor Day.
- 11.03 Trustee Penagos noted that he is very excited to be on the Board. He has already toured three campuses. He thanked the Faculty for all they do for the students and the college. He also thanked the Board for how well they manage the college.
- 11.04 Trustee Watkins welcomed everyone back to the new school year. Thanked all the faculty members that attended.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:10 p.m.