

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, MAY 22, 2024 – 4:00 P.M.
SOUTH SHORE CAMPUS
551 24TH STREET N.E.
RUSKIN, FL 33570
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel (Virtual)
- Matthew Valentin

1.05 Welcome to Guests, Staff and Faculty

Dr. Jennifer China, South Shore Campus President, welcomed the Board to SouthShore Campus. She introduced Mr. Rufus Pope, a recent HCC SouthShore graduate and HCC's 2024 Commencement speaker, to the podium to address the Board. Mr. Pope shared his positive experience at HCC and his gratefulness to have been a part of it. Dr. Atwater and Dr. China both added that Mr. Pope did an amazing job as HCC's student speaker at commencement and thanked him again. Mrs. Kathy Vore, a member of Dr. China's Campus President's Advisory Council (CPAC), was next at the podium. Mrs. Vore shared how proud she and her husband, Don, are to be a part of the CPAC at the campus. In closing, Dr. China recognized the student ambassadors, faculty and staff that were present at the meeting. The Board chair thanked Dr. China for the impact she has had on the students, community, and HCC through her leadership. The chair also thanked Mrs. Vore for the impact of her time and generosity to HCC. The chair also commented on the SouthShore Student Excellence Award ceremony that she was able to attend and how she enjoyed all the students who were awarded.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$5.79M (July-April) up 17% compared to last year.

1.06.02 Highlights:

- Scholarship awarding cycle nearly completed for Fall semester, at least 315 students awarded.

1.06.03 Events:

- Scholarship Partners Breakfast, September 13, 2024, Bryan Glazer JCC, 7:30am to 9:00am.
- Hook Line and Sinker Fishing Tournament, October 4, 2024, Hula Bay Club, 7:30am to 3:30pm.
- HCC Golf Classic, December 2, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Dr. Jennifer China**, SouthShore Campus President presented at the Thirtieth Annual Freedom Plaza Scholarship Fund Program where twenty HCC students were awarded \$3,000 scholarships each.
- 1.07.02 **Cheyenne Olson**, SouthShore Student Activities Coordinator, earned her master's degree in business administration with a concentration in Social Media Marketing from St. Leo University.
- 1.07.03 **Dr. Deborah Stephan**, Brandon Campus President, completed the Impact of FinTech: AI, Blockchain, Cryptocurrency, and the Future of Business Certificate from the University of South Florida Muma College of Business online on May 14, 2024.
- 1.07.04 **Mary Seguiti** and **Thomas Neff** were appointed to United Optician Association (UOA) board.
- 1.07.05 **Verónica Lugo** received her Doctor of Education-Applied Learning Sciences from the University of Miami.
- 1.07.06 **Jon Squires** was appointed by the Florida Bar to serve a three-year term on the Education Law Certification Committee, which reviews applications and drafts the certification exam for education law in Florida.
- 1.07.07 **Nuclear Medicine students** volunteered and presented posters at the Florida Nuclear Medicine Technologist conference held in Orlando, FL on May 15-19, 2024. **Elanee Otto** won first place in Radiation Accidents and **Kristin Bedwell** won second in Radiation Accidents. Other poster presenters included: **Ashleigh Lamm, Meghan Kolenda, Gio Dubon Nunez, Maya Williama, Alena Lyons, Amanda Bailey, Michelle Carlsen and Taylor Musgrove.** **HCC 2024 Graduate Sergio Cordon** received second in original research and Lit Review.
- 1.07.08 **Glenn E. Davis** completed his Doctor of Health Sciences from A. T. Still University, College of Graduate Health Studies.

- 1.07.09 **Drs. Paul Nagy and Nicole Jagusztyn** have been invited to speak to the Oklahoma State Regents for Higher Education on the Near Grad initiative at HCC using the Gwen AI.
- 1.07.10 For the past two years, the **SPARK Club** has raised \$550 through Penny Wars to donate to the Make-A-Wish Foundation. In addition, the SPARK Club participated in the Special Olympics Summer Games on May 17, 2024. Joining the student club members were faculty and staff members: **Tim McArter, Bridget Mullen-Sayers, Danielle Clark, Ben Freeman, Kristin Heathcock, Loi Ho, Andrew Krutko, Jennifer Romanowich, Shannon Moroney, Bianca Pedroza, Gina Ricard, Olga Timofeeva, and Monica Chen.**
- 1.07.11 **Patrick Hoier** will present on the importance of teaching and reinforcing ethical behaviors in students prior to clinical internships at the Cardiovascular Credentialing International's Annual CVT Educators Conference, May 31 - June 2.
- 1.07.12 **Nerissa Lamison**, Radio TV Film Department Chair and City of Tampa Mayor's Asian American Pacific Islander Advisory council member lead the inaugural Asian American Pacific Islander Film Series at the historic Tampa Theatre. HCC Film Instructor **James Sims** also assisted with planning the film series for the City of Tampa.
- 1.07.13 **Dr. Larissa Baía**, Ybor City Campus President was inducted as the chair of the Ybor City Chamber of Commerce.
- 1.08 The Chair recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "Consent."
Trustee Celestan made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **April 24, 2024, Board Meeting Minutes.**
Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.
- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 24/SU. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.

- 5.04 The President recommended approval of **annual contracts, as appropriate, for fulltime, non-tenured instructional personnel.**

Trustee Lametto made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.05 The President recommended approval of the **awarding of administrative contracts for the 2024 – 2025 fiscal year.**

Trustee Celestan made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.06 The President recommended approval of the **awarding of continuing contracts to the following faculty members:**

- Connor Al Khatib (DM)
- Danielle Clark (DM)
- Spencer Daniels (BR)
- Joshua Crosby (DM)
- Timothy Curran (BR)
- Eric Fiske (DM)
- Teresa Hesse (DM)
- Lana Iapicco (BR)
- Jenny Lee (DM)
- Christopher Lue (DM)
- Andre Mathurin (DM)
- Maggie Medina (YB)
- Thomas Neff (DM)
- Rebecca Page (PC)
- Shawn Robinson (BR)
- Armando Signorini (BR)
- Patricia Walton (DM)

Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.07 The President recommended approval for the following faculty to **receive Rank & Promotion:**

- Rebecca Todd (DM)
- Michelle Thompson (BR)
- Deborah Barr (DM)
- Krista Noren-Santmyer (BR)
- Adonis Amparo (YB)
- Janet Willman (BR)
- Kristine Thomas (SS)
- Debarati Ghosh (BR)
- Lorenzo Carswell (DM)
- Michelle Sanders (DM)
- Charlene Bell (PC)
- Melynda Neal (YB)
- Phillip Chamberlin (SS)
- Kelley Torregiante (DM)
- Sharon Moran (DM)

Trustee Celestan made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.08 The President recommended approval of the **salary increases for non-union Staff, full-time administrators, and part-time hourly employees.**

Trustee Celestan made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.09 The President recommended approval of the **2024-25 salary scale increase of 1% and step increase for eligible full-time faculty members effective August 15, 2024.**

Trustee Lametto made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.10 The President recommended approval of the **2024-2025 Salary Schedule effective July 1, 2024 for full-time non-union staff, full-time administrators, and part-time hourly employees and effective August 15, 2024 for full-time faculty.**

Trustee Celestan made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **proposals to delete the course fees to be effective FA/24**, unless otherwise noted.

7.0 INSTITUTIONAL SERVICES

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of an **Easement with Tampa Electric Company at the Dale Mabry campus associated with the Yankees' IT Center construction project.**

Trustee Celestan made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the **College's Annual Update of the Five-Year Capital Improvement Plan** for submittal to the Division of Florida Colleges and for inclusion in the Division's annual Capital Improvement Plan and Legislative Budget Request for capital projects.

Trustee Lametto made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval to **adjust the College's property records to reflect asset write offs**. Any previously capitalized items have been fully depreciated and are of negligible value.

Trustee Celestan made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 The President asked Dr. Deborah Stephan, Dr. Kristin Heathcock, Mr. Richard Senker and Dr. Brian Mann to the podium to speak to the Board regarding the Fin Tech Program. They each thanked the board for approving the program and described how the program will be implemented. The President added that the concept will be a business setting. Once it is set it will be brought back to share with the Board and thanked them for approving the program.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Valentin thanked Dr. China and SouthShore campus for their hospitality, as well as all the campuses he visited during his tenure on the Board of Trustees.

- 11.02 Trustee Lametto thanked Dr. China and SouthShore campus for their hospitality, he added that he is so proud to be a part of an organization that is in a financial position and has the discipline to be able to afford and give the raises that were approved.
- 11.03 Trustee Diehl thanked Dr. China and the SouthShore campus for hosting and added that he sees not only her passion for students and HCC but her compassion toward both.
- 11.04 Trustee Celestan thanked the faculty and staff for the hard work that goes into the preparation for the Board meeting. He also thanked Dr. China and the students for such a great turnout to the meeting.
- 11.05 Chair Watkins mentioned that she remembered the groundbreaking of SouthShore campus and how far it has come since then. She also thanked the two caterers present for their service to HCC at the meeting.
- 11.06 Trustee Patel complimented Dr. Ken Ray for HCC's successful commencement ceremony as well as congratulating Dr. Larissa Baía on graduating Leadership Tampa.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 p.m.