

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, JUNE 26, 2024 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON
DISTRICT ADMINISTRATION CENTER
4115 NORTH LOIS AVENUE
TAMPA, FL 33614
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Matthew Valentin

1.05 Welcome to Guests, Staff and Faculty

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$5.9M (July-May) up 18% compared to last year.

1.06.02 Highlights:

- Scholarship awarding cycle completed for Fall semester, students awarded have been notified.
- Consultants work continues, producing final report.

1.06.03 Events:

- Scholarship Partners Breakfast, September 13, 2024, Bryan Glazer JCC, 7:30am to 9:00am.
- Hook Line and Sinker Fishing Tournament, October 4, 2024, Hula Bay Club, 7:30am to 3:30pm.

- HCC Golf Classic, December 2, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.
- Presidential Showcase, April 2, 2025, Armature Works, 6:00pm-9:00pm.

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 **Dr. Larissa Baia**, Ybor City Campus President, and **Dr. Paige Niehaus**, Dale Mabry Campus President were names to the Tampa Hispanic Heritage, Inc. 2024 Leadership Class.
 - 1.07.02 **Joanne Joseph**, Employee Relations Officer earned a Juris Doctor from Stetson Law School.
 - 1.07.03 **Angela Eward-Mangione's**, Brandon Campus Assistant Professor of English, article titled "Debating Decolonization: The Use of Postcolonial Metatheatre in Murray Carlin's Not Now, Sweet Desdemona" was recently published in Modern Drama (June 2024). It is the first article-length study of Carlin's play, situating it within contemporary postcolonial and apartheid-era debates.
 - 1.07.04 **Dr. Kristin Heathcock**, Brandon Campus Interim Dean of Associate in Science and Workforce Degree Programs completed The Impact of Fintech: AI, Blockchain, Cryptocurrency, and the Future of Business Certificate from the University of South Florida.
 - 1.07.05 **James Fatherree**, Brandon Campus science professor, served as a reviewer for the International Union for the Conservation of Nature, working on the status of tridacnine (giant) clams. This organization produced and maintains the IUCN Red List of Threatened Species, which is a comprehensive source of information on the extinction risk and conservation status of animal, plant, and fungi species, globally.
 - 1.07.06 **Dr. Kenneth Hawkins**, Brandon Campus Associate professor of English, served as a table leader for Advanced Placement African American studies. This was the first year of consequence, in terms of students receiving credit for passing African American studies.
 - 1.07.07 **SouthShore EMS faculty Larry Linder** celebrated his 50th year as a certified EMT. He was originally certified on June 5, 1974.
 - 1.07.08 SouthShore Campus Dean of Academic Affairs, **Nadia Kotula**, completed the Quality Matters Teaching Online Certificate. The QM Teaching Online Certificate is comprised of seven QM classes and completion of the program demonstrates mastery of online teaching.
- 1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "**Consent.**"
- Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.
- 1.09 The President recommended approval of the **May 22, 2024, Board Meeting Minutes.**
- Trustee Watkins asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 24/SU. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

5.03 The President recommended acknowledgment of **employment separations**.

5.04 The President recommended approval of the implementation of **Full-time SEIU staff increases effective July 1, 2024**.

Trustee Celestan made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

5.05 The President recommended approval of the **2024-2025 Salary Schedule effective July 1, 2024**.

Trustee Celestan made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

6.01 The President recommended approval of the **course modifications, the course deletions, and the program deletions to be effective FA/24**, unless otherwise noted.

6.02 The President recommended approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and Associated Builders and Contractors for a one-year term beginning on August 1, 2024, and ending July 31, 2025**.

Trustee Patel made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.

6.03 The President recommended approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and Independent Electrical Contractors for a one-year term beginning on August 1, 2024, and ending July 31, 2025**.

Trustee Patel made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.

6.04 The President recommended approval of the **Apprenticeship Training Program Agreement between Hillsborough Community College and United Association Local Union 821 for a one-year term beginning on July 1, 2024, and ending June 30, 2025**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the selection of **Lauren Gay as Student Trustee**, for the 2024-2025 academic year.

Trustee Lametto made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval for **authorizing Trane as the College's single source building automation and Heating, Ventilation and Air Conditioning (HVAC)** system in all new construction, remodeling, and renovation projects, for a term of 5 years.

Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the **Statewide Mutual Aid Agreement (SMAA) to support the emergency response capabilities of the State of Florida, Division of Emergency Management, and the Hillsborough County, Office of Emergency Management.**

Trustee Diehl made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended approval to award the **Request for Bid # 2913-24** to furnish all labor, materials, and the performance of all work necessary or incidental to the parking lot improvements and roundabout addition at the College's Dale Mabry Campus to **The Kearney Companies, LLC of Riverview, Florida**, as the lowest responsive bidder meeting all required bid specifications for a total cost of \$2,876,543 for the base bid and both alternates

Trustee Celestan made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.04 The President recommended approval that the continuing contracts with **Barr & Barr, Inc.; Charles Perry Partners, Inc.; Foresight Construction Group, Inc.; Horus Construction Services, Inc.;** and **Williams Company Tampa** be amended to increase the maximum amount of award per project to seven and a half million dollars (\$7,500,000).

Trustee Diehl made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.05 The President recommended approval of the **Operating Budgets for the Current Unrestricted Fund** and the **Capital Projects/Unexpended Plant Fund for Fiscal Year 2024-2025.**

Trustee Diehl made a motion to approve, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.06 The President recommended approval of **Accounts Receivable Write offs** as of June 2024

Trustee Diehl made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

Trustee Watkins asked for an update on Financial Reporting and the progress of the transition into Workday. CFO Rose reported that we are on track to meet deadlines for reporting.

9.0 ADMINISTRATIVE REPORT

- 9.01 Selection: 2024-2025 Board Chair, Greg Celestan; Vice Chair, Brian Lametto

- 9.02 Selection: 2024-2025 HCC Foundation Liaison, Aakash Patel; Labor Liaison, Chip Diehl.
- 9.03 The President presented the Board meeting schedule for the 2024-2025 fiscal year.
- 9.04 The President asked John Meeks to come to the podium to present to the Board regarding a partnership with the Sheriff's office to bring workforce education to the current inmates at the Hillsborough County jail.

10.0 LEGAL REPORT

- 10.01 Discussion of the Board Self-Evaluation.

11.0 HEARING OF BOARD MEMBERS

- 11.01 Student Trustee Valentin: Thanked the Board for giving him the opportunity to serve on the Board. He stated it was a life changing event for him. Trustee Watkins spoke on behalf of the Board, thanking Mr. Valentin for his service to HCC and the Board of Trustees. Trustee Watkins presented Mr. Valentin with a gift from the Board commemorating his service.
- 11.02 Trustee Lametto: Thanked Mr. Valentin and stated that he really appreciated spending time with him during the last year.
- 11.03 Trustee Diehl: Stated that Mr. Valentin has set the bar high, and whatever he does he will succeed. He also welcomed our new student Trustee. He added Happy Fourth of July!
- 11.04 Trustee Celestan: Thanked Mr. Valentin for his service and asked him to stay in touch.
- 11.05 Trustee Patel: Thanked Mr. Valentin for his service and looks forward to him coming back.
- 11.06 Trustee Watkins: Thanked Mr. Valentin for the heartfelt note that he gave to each Board member. She shared an email that was received with the Board from a parent of a student of the Electrical Line Worker Program, as testament to the positive impact that HCC has on the community. Trustee Watkins also shared that this meeting was Frazier Carraway's last meeting as the Board Attorney, sharing memories of all the years of service to HCC. Frazier shared that his experience has been a pleasure, honor, and he has been proud to be a part of HCC. His replacement, Rhonda Stringer, was introduced and she briefly addressed the Board.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 p.m.