

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, SEPTEMBER 25, 2024 – 2:00 P.M.
SOUTH SHORE CAMPUS
551 24TH STREET, N.E.
RUSKIN, FL 33570
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins (Virtual)
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Lauren Gay

1.05 Welcome to Guests, Staff and Faculty

Dr. Jennifer China welcomed the Board of Trustees to South Shore Campus and provided a brief update of events that were planned but were cancelled due to the impending Hurricane Helene. Dr. China also recognized the Faculty and Staff of the SouthShore Campus that were in attendance.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$852,000 (July/August) down 53% compared to last year.

1.06.02 Highlights:

- Upgrades to our finance and accounting system underway
- Scholarship application portal open for spring awards
- New Director of Development search

1.06.03 Events:

- Hook Line and Sinker Fishing Tournament, October 4, 2024, Hula Bay Club, 7:30am to 3:30pm.
- HCC Golf Classic, November 25, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.
- BBCB, March 5-8, 2025, Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

1.07.01 **Dr. Joe Borrell**, Plant City Campus Academics Dean was named Kiwanian of the Year by the Plant City Kiwanis Club.

1.07.02 **Dr. Kenneth Hawkins**, Prof. of English, Brandon, and **Dr. Suzanne Lynch**, Prof. of English, Dale Mabry, were panelists for a book talk at the Fall 2024 Florida Education Association Representative Assembly in Orlando. The book, *The Sum of Us* by Heather McGhee, explores racism and the zero-sum theory. **Prof. Elizabeth Key-Raimer**, a Dale Mabry Counselor, co-moderated the session with FEA's Director of Professional Development.

1.07.03 SouthShore Campus Student Services Assistant Dean, **Steve Crudup**, was selected for the 2024/2025 Leadership Hillsborough class.

1.07.04 SouthShore English Faculty **Dr. Kara Larson's** article "Navigating Labor-Based Grading Contracts: Impacts on Student Attitudes and Equity in Writing Assessment" will be published in the October 2024 volume of *Pedagogy: Critical Approaches to Teaching, Literature, Language, Composition and Culture*.

1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "**Consent.**"

Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **August 21, 2024, Board Meeting Minutes**.

Trustee Celestan asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 24/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended approval of the **Revised 2024-2025 Salary Schedule**.
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **proposed course fee modifications to be effective SP/25**, unless otherwise noted unless otherwise noted.
Trustee Diehl made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.
- 6.02 The President recommended approval of the **Dual Enrollment articulation agreement** between Hillsborough Community College and **Tampa Torah Academy** which includes Dual Enrollment and Early Admission.
Trustee Patel made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.
- 6.03 The President recommended approval of **the Dual Enrollment articulation agreement** between Hillsborough Community College and **Brooks DeBartolo Collegiate High School** which includes Dual Enrollment and Early Admission.
Trustee Lametto made a motion to approve, seconded by Trustee Patel After due discussion and consideration, approval was given by aye vote of all members present.
- 6.04 The President recommended approval of the **Dual Enrollment articulation agreement** between Hillsborough Community College and **Pivot Charter School** which includes dual enrollment and early admission. The President complimented the Dual Enrollment team on their success and hard work that culminated with these Articulation Agreements.
Trustee Patel made a motion to approve, seconded by Trustee Diehl After due discussion and consideration, approval was given by aye vote of all members present.
The President recognized the Dual Enrollment Team for the outstanding job they do with Dual Enrollment. He stated that we are nearly 8000 students strong, with 22% of those students migrate to HCC.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the **Annual Audit of the HCC Foundation**.
Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **Carryforward Spending Plan**.
Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

8.02 Information Only – **June 2024 Financials.**

9.0 ADMINISTRATIVE REPORT

9.01 The President updated the Board on the recent **Annual Council of Presidents Meeting.**

9.02 The President thanked the whole HCC team regarding the budget. The budget was based on 3% growth in enrollment and HCC has exceeded that goal. HCC has over 30K students enrolled for the Fall Term. The campus staff and faculty are to be commended.

10.0 LEGAL REPORT

10.01 Board Legal Counsel, Ms. Rhonda Stringer shared the President's Annual Evaluation as well as many of the comments that were submitted by the Board of Trustees. The President thanked Board for their confidence and trust in him and the leadership of the HCC team. He is proud to be a part of the team and the successes for HCC. The chair thanked the President for his leadership.

11.0 HEARING OF BOARD MEMBERS

11.01 Trustee Patel thanked the President for speaking at the Tampa Bay EDC breakfast that included various College Presidents from the Tampa Bay area.

11.02 Trustee Lametto thanked Dr. China for hosting and for the hospitality and gifts.

11.03 Trustee Diehl congratulated the President on a great evaluation and thanked Dr. China for her hospitality.

11.04 Trustee Watkins wished everyone safety during the upcoming storm.

11.05 Trustee Celestan thanked Dr. China for her hospitality and wished everyone safety as they travel home.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 2:40 p.m.