



**DISTRICT BOARD OF TRUSTEES  
BOARD MEETING**

**OCTOBER 30, 2024  
4:00 PM**

**LOCATION:**  
HILLSBOROUGH COMMUNITY COLLEGE  
DALE MABRY CAMPUS, DSTU 108  
4001 WEST TAMPA BAY BLVD.  
TAMPA, FL 33614

**HILLSBOROUGH COMMUNITY COLLEGE  
 DISTRICT BOARD OF TRUSTEES  
 BOARD MEETING  
 OCTOBER 30, 2024  
 DALE MABRY CAMPUS, DSTU 108  
 4001 WEST TAMPA BAY BLVD.  
 TAMPA, FL 33614**

		<u>Page No.</u>
<b>1.0</b>	<b><u>GENERAL FUNCTIONS</u></b>	
	1.01 Call to Order	
	1.02 Invocation	
	1.03 Pledge of Allegiance	
	1.04 Roll Call	
	1.05 Welcome to Guests and Staff – Dr. Paige Niehaus, Dale Mabry Campus President	
	1.06 Foundation Report	
	1.07 Faculty and Staff Recognitions	
	1.08 The Chair recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked “ <b>Consent.</b> ”	
	1.09 The President recommends approval of the <b>September 25, 2024 Board Meeting minutes</b> (submitted herein for your review).	3
<b>2.0</b>	<b><u>HEARING OF STUDENTS</u></b>	
<b>3.0</b>	<b><u>HEARING OF CITIZENS</u></b>	
<b>4.0</b>	<b><u>HEARING OF FACULTY AND STAFF</u></b>	
<b>5.0</b>	<b><u>HUMAN RESOURCES</u></b>	
<b>CONSENT</b>	5.01 The President recommends approval of individuals for <b>full-time employment</b> . Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	8
<b>CONSENT</b>	5.02 The President recommends approval of individuals for <b>part-time employment</b> during Term 24/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review).	10

**CONSENT** 5.03 The President recommends acknowledgment of **employment separations** (submitted herein for your review). 12

**6.0** **EDUCATIONAL PROGRAMS AND STUDENT SERVICES**

**CONSENT** 6.01 The President recommends approval of the **new courses, the course modifications, the course deletion, the new programs, the AA pathway modifications, and the program modifications** to be effective FA/24, unless otherwise noted (submitted herein for your review). 14

6.02 The President recommends approval of the **Dual Enrollment Annual Articulation Agreement between Hillsborough Community College and the School Board of Hillsborough County** (submitted herein for your review). 17

**7.0** **INSTITUTIONAL SERVICES**

7.01 The President recommends adoption of the **proposed College Goals and Strategic Initiatives to guide College direction** effective July 1, 2025 (submitted herein for your review). 18

**8.0** **FINANCIAL SERVICES**

8.01 The President recommends award of **Request for Bid #2918-25** to furnish all labor and materials necessary to provide tree work and landscape renovation services at the College's Plant City Campus to **Savatree, LLC of Tampa, Florida**, as a responsive bidder meeting all required bid specifications for a total cost of **\$656,669** (submitted herein for your review). 21

8.02 The President recommends approval of the application for **final payment in the amount of \$67,373.12 to Williams Company Tampa** for completion to the relocation of the twelve (12) existing modular classrooms within the SouthShore Campus as reviewed and recommended by Long & Associates (submitted herein for your review). 22

**9.0** **ADMINISTRATIVE REPORT**

9.01 Board Priorities

**10.0** **LEGAL REPORT**

10.01 President's Contract Amendment

**11.0** **HEARING OF BOARD MEMBERS**

**12.0** **ADJOURNMENT**

# Section 1

---

**HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
BOARD MEETING  
WEDNESDAY, SEPTEMBER 25, 2024 – 2:00 P.M.  
SOUTH SHORE CAMPUS  
551 24<sup>TH</sup> STREET, N.E.  
RUSKIN, FL 33570  
MINUTES**

**1.0 GENERAL FUNCTIONS**

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins (Virtual)
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Lauren Gay

1.05 Welcome to Guests, Staff and Faculty

Dr. Jennifer China welcomed the Board of Trustees to South Shore Campus and provided a brief update of events that were planned but were cancelled due to the impending Hurricane Helene. Dr. China also recognized the Faculty and Staff of the SouthShore Campus that were in attendance.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$852,000 (July/August) down 53% compared to last year.

1.06.02 Highlights:

- Upgrades to our finance and accounting system underway
- Scholarship application portal open for spring awards
- New Director of Development search

1.06.03 Events:

- Hook Line and Sinker Fishing Tournament, October 4, 2024, Hula Bay Club, 7:30am to 3:30pm.
- HCC Golf Classic, November 25, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.
- BBCB, March 5-8, 2025, Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

1.07.01 **Dr. Joe Borrell**, Plant City Campus Academics Dean was named Kiwanian of the Year by the Plant City Kiwanis Club.

1.07.02 **Dr. Kenneth Hawkins**, Prof. of English, Brandon, and **Dr. Suzanne Lynch**, Prof. of English, Dale Mabry, were panelists for a book talk at the Fall 2024 Florida Education Association Representative Assembly in Orlando. The book, *The Sum of Us* by Heather McGhee, explores racism and the zero-sum theory. **Prof. Elizabeth Key-Raimer**, a Dale Mabry Counselor, co-moderated the session with FEA's Director of Professional Development.

1.07.03 SouthShore Campus Student Services Assistant Dean, **Steve Crudup**, was selected for the 2024/2025 Leadership Hillsborough class.

1.07.04 SouthShore English Faculty **Dr. Kara Larson's** article "Navigating Labor-Based Grading Contracts: Impacts on Student Attitudes and Equity in Writing Assessment" will be published in the October 2024 volume of *Pedagogy: Critical Approaches to Teaching, Literature, Language, Composition and Culture*.

1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked "**Consent.**"

Trustee Lametto made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **August 21, 2024, Board Meeting Minutes**.

Trustee Celestan asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

**2.0 HEARING OF STUDENTS**

**3.0 HEARING OF CITIZENS**

**4.0 HEARING OF FACULTY AND STAFF**

**5.0 HUMAN RESOURCES**

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 24/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended approval of the **Revised 2024-2025 Salary Schedule**.  
Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

## **6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES**

- 6.01 The President recommended approval of the **proposed course fee modifications to be effective SP/25**, unless otherwise noted unless otherwise noted.  
Trustee Diehl made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.
- 6.02 The President recommended approval of the **Dual Enrollment articulation agreement** between Hillsborough Community College and **Tampa Torah Academy** which includes Dual Enrollment and Early Admission.  
Trustee Patel made a motion to approve, seconded by Trustee Lametto After due discussion and consideration, approval was given by aye vote of all members present.
- 6.03 The President recommended approval of **the Dual Enrollment articulation agreement** between Hillsborough Community College and **Brooks DeBartolo Collegiate High School** which includes Dual Enrollment and Early Admission.  
Trustee Lametto made a motion to approve, seconded by Trustee Patel After due discussion and consideration, approval was given by aye vote of all members present.
- 6.04 The President recommended approval of the **Dual Enrollment articulation agreement** between Hillsborough Community College and **Pivot Charter School** which includes dual enrollment and early admission. The President complimented the Dual Enrollment team on their success and hard work that culminated with these Articulation Agreements.  
Trustee Patel made a motion to approve, seconded by Trustee Diehl After due discussion and consideration, approval was given by aye vote of all members present.  
The President recognized the Dual Enrollment Team for the outstanding job they do with Dual Enrollment. He stated that we are nearly 8000 students strong, with 22% of those students migrate to HCC.

## **7.0 INSTITUTIONAL SERVICES**

- 7.01 The President recommended approval of the **Annual Audit of the HCC Foundation**.  
Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

## **8.0 FINANCIAL SERVICES**

- 8.01 The President recommended approval of the **Carryforward Spending Plan**.  
Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

8.02 Information Only – **June 2024 Financials.**

**9.0 ADMINISTRATIVE REPORT**

9.01 The President updated the Board on the recent **Annual Council of Presidents Meeting.**

9.02 The President thanked the whole HCC team regarding the budget. The budget was based on 3% growth in enrollment and HCC has exceeded that goal. HCC has over 30K students enrolled for the Fall Term. The campus staff and faculty are to be commended.

**10.0 LEGAL REPORT**

10.01 Board Legal Counsel, Ms. Rhonda Stringer shared the President's Annual Evaluation as well as many of the comments that were submitted by the Board of Trustees. The President thanked Board for their confidence and trust in him and the leadership of the HCC team. He is proud to be a part of the team and the successes for HCC. The chair thanked the President for his leadership.

**11.0 HEARING OF BOARD MEMBERS**

11.01 Trustee Patel thanked the President for speaking at the Tampa Bay EDC breakfast that included various College Presidents from the Tampa Bay area.

11.02 Trustee Lametto thanked Dr. China for hosting and for the hospitality and gifts.

11.03 Trustee Diehl congratulated the President on a great evaluation and thanked Dr. China for her hospitality.

11.04 Trustee Watkins wished everyone safety during the upcoming storm.

11.05 Trustee Celestan thanked Dr. China for her hospitality and wished everyone safety as they travel home.

**12.0 ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:40 p.m.

## **Section 2-4**

---

---

**– THIS PAGE INTENTIONALLY LEFT BLANK –**

## **Section 5**

---

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 5.01**

**CONSENT**

**BACKGROUND AND PERTINENT FACTS:**

These are personnel appointments for budgeted full-time positions.

**ECONOMIC IMPACT:**

All of the positions are budgeted within the current fiscal year (2024 – 2025). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

**OBJECTIVE:**

To provide necessary staff support for the appropriate divisional unit.

**LEGAL AUTHORITY:**

F.S. 1001.64; 1001.65

**RECOMMENDATION:**

The President recommends approval of individuals for full-time employment. Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule.

<b>Initiator</b>	<b>Date</b>
<b>Vice President/Campus President/Exec Dir of Human Resources</b>	<b>Date</b>
<b>District President</b> 	<b>Date</b> 10/21/24

1-0-024 (2/04)

**FULL-TIME APPOINTMENTS**  
**OCTOBER 30, 2024 BOARD MEETING**

**STAFF EXEMPT**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Cook, Sara**	Special Services Coordinator	Brandon	10/01/24

**STAFF NON-EXEMPT**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Cartwright, Courtney	Academic Records Associate	Collaboration	10/07/24
Leobold, William	Lab Assistant	Ybor City	09/25/24
Luma, Mateanie	Learning Resources Technician	Ybor City	09/30/24
Pilgrim, Tricia*	Executive Staff Assistant	District	09/25/24
Serina, Nicholas	Property Assistant	District	10/03/24

**PROMOTION**

<b><u>NAME</u></b>	<b><u>FROM</u></b>	<b><u>CAMPUS</u></b>	<b><u>TO</u></b>	<b><u>CAMPUS</u></b>	<b><u>START DATE</u></b>
Barrett, Melissa	Test Proctor	Dale Mabry	Staff Assistant II	District	10/01/24

\*Full-Time Temporary

\*\*Full-Time Temporary/Grant-Funded



**PART-TIME APPOINTMENTS**  
**OCTOBER 30, 2024 BOARD MEETING**

**FACULTY**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>
Chambers, Taycia	Adjunct Instructor	Dale Mabry	10/03/24
Heidariashenaabad, Hadi	Adjunct Instructor	SouthShore	09/25/24
Parkinson, Charles	Adjunct Instructor	SouthShore	10/04/24
Russell, Renee	Adjunct Instructor	Dale Mabry	09/25/24
Wilson, Nicole	Adjunct Instructor	Dale Mabry	10/04/24

**NON-FACULTY**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>
Aramini, Carolina	Part-Time Technician	Dale Mabry	09/25/24
Carballo, Saimaris	Part-Time Technician	Dale Mabry	09/25/24
Catala, Paul	Part-Time Advanced Technician	Dale Mabry	10/02/24
Freire, Rafaela	Part-Time Student Assistant	Dale Mabry	10/01/24
Khalili, Navid	Part-Time Advanced Technician	Dale Mabry	10/02/24
Pereira, Taylor	Part-Time Student Assistant	Dale Mabry	10/03/24

*\*\*Temporary/Grant-Funded*

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 5.03**

**CONSENT**

**BACKGROUND AND PERTINENT FACTS:**

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

**ECONOMIC IMPACT:**

None.

**OBJECTIVE:**

To acknowledge separations.

**LEGAL AUTHORITY:**

F.S. 1001.64; 1001.65

**RECOMMENDATION:**

The President recommends acknowledgement of employment separations.

**Initiator**

**Date**

**Vice President/ President/Exec Dir of Human Resources**

**Date**

**District President**



**Date**

10/21/24

1-0-024 (2/04)

**FULL-TIME SEPARATIONS**  
**OCTOBER 30, 2024 BOARD MEETING**

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>RETIREMENT</u></b>	<b><u>CAMPUS</u></b>	<b><u>BEGIN DATE</u></b>	<b><u>END DATE</u></b>
Edwards, Linda	Campus Services Manager		District	10/11/93	11/19/24

\* Full-Time Temporary  
\*\* Full-Time Temporary/Grant Funded

## **Section 6**

---

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 6.01**

**CONSENT**

**BACKGROUND AND PERTINENT FACTS:**

The Behavioral Science discipline group presented course deletions; the Communication discipline group presented a program modification; the Engineering, Transportation, Architectural Construction and Computer Science (ETACCS) discipline group presented a course modification, a program modification, and a new course; the Health Sciences discipline group presented courses becoming inactive to the Academic Affairs Committee. In addition, PSAV program deletion consent items from the ETACCS and Public Safety discipline groups were submitted to the committee.

The Academic Affairs Committee approved the new course, the course modifications, the course deletions, the courses becoming inactive, the program modifications, and the program deletions and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

**ECONOMIC IMPACT:**

None.

**OBJECTIVE:**

To strengthen the college curriculum.

**LEGAL AUTHORITY:**

HCC 6HX-10-4.06

**RECOMMENDATION:**

The President recommends approval of the new courses, the course modifications, the course deletion, the new programs, the AA pathway modifications, and the program modifications to be effective FA/24, unless otherwise noted.

**Initiator**

Dionna Doss and Brian Mann

**Date:**

**Vice President/Campus President/Director of Human Resources**

Richard Senker

**Date:**

**District President**



**Date**

10/21/24

1-0-024(2/04)

## Hillsborough Community College

October 2024 BOT

### New Courses

Course Number/ Prefix	Course Title	Category	Credit/ Clock Hrs.	Effective Term
CAI, XXXX	Introduction to AI-Driven Systems	Transfer	3 cr.	SP/25

### Course Modifications

#### Effective SP/25

IND 1420, Materials & Methods

- Remove the current co-requisite of IND 1020C.

CGS 2820, Web Authoring HTML

- Change course description to read: "Students are introduced to the fundamentals of Web page authoring. Students will learn how to use HTML to create Web pages. They will learn how to generate HTML links, add graphics, create image maps, tables, and forms. Advanced techniques include new HTML tags, integration of audio, video and multimedia, as well as styling via cascading style sheets. Students will also learn how to use FTP to upload and download files."

CGS 2822, Website Creation

- Change course description to read: "This course is designed to introduce the student to software applications and web development tools necessary to create a website. Students will develop a website that meets specifications from initial concept to publication. Prerequisite: CGS 2820"

COP 2830, Scripting for the Web

- Change course description to read: "Introduces scripting languages used to enhance Web documents. The emphasis is on the use of scripts and how they relate, integrate and function in a web-based environment. Students will develop programs using modern scripting languages."

### Course Deletions

#### Effective FA/24

CHD 1800, Intro to Early Childhood Administration

EEC 1308, Enhancing Intellectual Development in Early Childhood

EEC 1311, Creative Experiences in Early Childhood/Crafts

### Courses Becoming Inactive

#### Effective FA/24

PEL 1121, Golf

PEM 1405C, Self-Defense

PEM 2930, Ballroom Dance

NMT 2905, Directed Ind. Study: Advanced Clinical Practices

## **Program Deletions**

### **Effective FA/24**

Alternative Fuels Technology  
Automotive CNG/LPG Technology  
Transit Technician I  
Transit Technician II  
Transit Technician III  
Firefighter/EMT Combined

## **Program Modification**

### **Effective FA/24**

Artificial Intelligence (AI)

- Replace ETS 1540 with CAI XXX Introduction to AI-Driven Systems

Radio and TV Broadcast Programming

- Change MAC 1105 to MGF 1130

<b>RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES</b>	
<b>Agenda Number: 6.02</b>	
<b>BACKGROUND AND PERTINENT FACTS:</b>	
<p>Hillsborough Community College is proposing a new Dual Enrollment Articulation Agreement with a local private school, Florida College Academy that will be in effect through July 31, 2029, Various meetings took place between HCC and Florida College Academy to review and develop the articulation agreement which includes Dual Enrollment and Early Admission.</p>	
<b>ECONOMIC IMPACT:</b>	
<p>The economic impact is enrollment dependent. Dual enrollment students do not pay HCC tuition, but the state of Florida reimburses the college at the state's established tuition rate for dual enrollment courses. The articulation agreement has a provision addressing reimbursement to HCC by the school in the event that the state's established fund for private school students does not have sufficient money to fully reimburse HCC at the state's established rate.</p>	
<b>OBJECTIVE:</b>	
<p>To request approval of the Dual Enrollment articulation agreement between Hillsborough Community College and Florida College Academy which includes Dual Enrollment and Early Admission.</p>	
<b>LEGAL AUTHORITY:</b>	
<p>F.S. 1007.22, 1007.271, 1008.30; SBE 6A-10.024, 6A-10.0315, 6A-14.064</p>	
<b>RECOMMENDATION:</b>	
<p>The President recommends that the Board approve the Dual Enrollment Annual Articulation Agreement between Hillsborough Community College and the School Board of Hillsborough County.</p>	
<b>Initiator</b>	<b>Date</b>
<b>Vice President/Campus President/Director of Human Resources</b>	<b>Date</b>
<b>District President</b> 	<b>Date</b> 10/21/24

## **Section 7**

---

---

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 7.01**

**BACKGROUND AND PERTINENT FACTS:**

As part of the College’s Biennial Planning Process, college goals and strategic initiatives are reviewed every two years and revised as needed. Together with the mission, vision and values, the college goals and initiatives represent the priorities and strategic direction of the institution.

A review of the 2023-25 goals and initiatives revealed that the three college goals remain reflective of the overall priorities of the institution, and the corresponding initiatives required revision considering the progress that has been made over the past two years.

In alignment with the biennial planning process of the college, the 2025-27 goals and initiatives are presented for adoption. Importantly, incorporated within the initiatives are six “goals” of student achievement that are core to HCC’s continued compliance with the *Principles of Accreditation* of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

**ECONOMIC IMPACT:**

None.

**OBJECTIVE:**

Renewal of college goals and adoption of revised strategic initiatives to become effective July 1, 2025.

**LEGAL AUTHORITY:**

FS 1001.64; 1001.65

**RECOMMENDATION:**

The President recommends adoption of the proposed College Goals and Strategic Initiatives to guide College direction effective July 1, 2025.

**Initiator**

Dr. Nicole Jagusztyn

**Date**

10/4/2024

**Vice President/Campus President/Director of Human Resources**

Dr. Nicole Jagusztyn

**Date**

10/4/2024

**District President**



**Date**

10/21/24

2023-25		2025-27
<b>Goal 1. Student Success: Advance achievement of learning outcomes and educational goals for all students.</b>		
A	Implement a college-wide early-alert system to increase student retention and graduation.	<i>No change</i>
B	Increase the fall-to-fall retention rate of college credit students to 55%.	<i>No change</i>
C	Increase the college completion rate to 47%.	<i>No change</i>
D	Increase the percentage of transfers holding an HCC associate degree to 25%.	<i>No change</i>
E	Equal or exceed the grade point average of native Florida public university students by Associate in Arts transfers.	Associate in Arts degree completers transferring to SUS will have a GPA equal to or greater than all FCS transfers.
F	Achieve or exceed an 85% first-time pass rate for any individual licensure or certification exam.	<i>No change</i>
G	Exceed 90% of all workforce graduates that are employed or continuing their education within one year of completion.	Exceed 95% of all workforce graduates that are employed or continuing their education within one year of completion.
<b>Goal 2. Talent Development: Foster partnerships that position all programs as catalysts for regional economic impact.</b>		
A	Contribute to the increase in educational attainment in Hillsborough County of those holding a postsecondary credential to 60% of the working age population by 2025.	<i>No change</i>
B	Develop and implement the first baccalaureate degree no later than 2025 to meet local labor market demand in nursing.	Develop and implement the Associate in Science degree in Financial Technologies (i.e. FinTech) no later than 2027.
C	Expand public-private funding partnerships to support programmatic delivery.	<i>No change</i>
D	Develop a comprehensive marketing strategy.	Continue to improve the comprehensive marketing strategy.
E	<i>N/A</i>	Implement the Academic Master Plan.
<b>Goal 3. Continuous Improvement: Continuously improve programs and services through a systematic and ongoing process of strategic planning, assessment and evaluation in which a “culture of evidence” guides our direction.</b>		
A	Design and execute an Academic Master Plan that anticipates and responds to community needs.	<i>Remove</i>
B	Enact systemic changes that align college operations, budgets, and tactical plans with the mission, values, goals and strategic initiatives.	Develop a framework formally aligning tactical planning, unit budget, and employee performance appraisals toward achievement of goals and initiatives in the Strategic Plan.
C	Successfully comply with the revised 2017 Principles of Accreditation of the Commission on Colleges during the Fifth Year Review concluding in 2022.	Successfully complete the 2027 Reaffirmation process with SACSCOC.
D	Reassess the adequacy of the Ellucian Colleague ERP (Enterprise Resource Planning Software) to meet college need.	Complete implementation of the Workday ERP (Enterprise Resource Planning Software).

## **Proposed: 2025-27 Goals and Strategic Initiatives**

**Goal 1. Student Success:** *Advance achievement of learning outcomes and educational goals for all students.*

- A. Implement a college-wide early alert system to increase student retention and graduation.
- B. Increase the fall to fall retention rate of college credit students to 55%.
- C. Increase the college completion rate to 47%.
- D. Increase the percentage of transfers holding an HCC associate degree to 25%.
- E. Associate in Arts degree completers transferring to SUS will have a GPA equal to or greater than all FCS transfers.
- F. Achieve or exceed an 85% first-time pass rate for any individual licensure or certification exam.
- G. Exceed 95% of all workforce graduates that are employed or continuing their education within one year of completion.

**Goal 2. Talent Development:** *Foster partnerships that position all programs as catalysts for regional economic impact.*

- A. Contribute to the increase in educational attainment in Hillsborough County of those holding a postsecondary credential to 60% of the working age population by 2025.
- B. Develop and implement the Associate in Science degree in Financial Technologies (i.e. FinTech) no later than 2027.
- C. Expand public-private funding partnerships to support programmatic delivery.
- D. Continue to improve the comprehensive marketing strategy.
- E. Implement the Academic Master Plan.

**Goal 3. Continuous Improvement:** *Continuously improve programs and services through a systematic and ongoing process of strategic planning, assessment and evaluation in which a “culture of evidence” guides our direction.*

- A. Develop a framework formally aligning tactical planning, unit budget, and employee performance appraisals toward achievement of goals and initiatives in the Strategic Plan.
- B. Successfully complete the 2027 Reaffirmation process with SACSCOC.
- C. Complete implementation of the Workday ERP (Enterprise Resource Planning Software).

## **Section 8**

---

---

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 8.01**

**BACKGROUND AND PERTINENT FACTS:**

On August 5, 2024, the College advertised Request for Bids #2918-25 for qualified contractors to provide tree work and landscape renovation services for the HCC Plant City Campus. The College received one (1) response which was publicly opened and read on September 6, 2024.

<u>FIRM</u>	<u>LOCATION</u>	<u>TOTAL PRICE</u>
<b>Savatree, LLC</b>	<b>Tampa, Florida</b>	<b>\$656,669</b>

The bid was reviewed by the Director of Facilities, Planning and Construction, and Stantec Consulting Services, Inc., the College's landscape architect for the project. They recommend award to **Savatree, LLC of Tampa, Florida**, as a responsive bidder meeting all required bid specifications for a total cost of **\$656,669**.

**ECONOMIC IMPACT:**

Funds will be provided from the district-wide college projects fund.

**OBJECTIVE:**

To furnish all labor and materials necessary to provide tree work and landscape renovation services at the College's Plant City Campus.

**LEGAL AUTHORITY:**

SBE 6A-14.0734; HCC 6HX-10-6.08; FS 1001.02; FS 1001.64

**RECOMMENDATION:**

The President recommends award of Request for Bid #2918-25 to furnish all labor and materials necessary to provide tree work and landscape renovation services at the College's Plant City Campus to Savatree, LLC of Tampa, Florida, as a responsive bidder meeting all required bid specifications for a total cost of \$656,669.

<b>Initiator</b>	<b>Date</b>
<b>Vice President/Campus President/Executive Director of Human Resources</b>	<b>Date</b>
<b>District President</b> 	<b>Date</b> 10/21/24

1-0-024(2/04)

**RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES**

**Agenda Number: 8.02**

**BACKGROUND AND PERTINENT FACTS:**

In August of 2018, the District Board of Trustees entered into a contract with Williams Company Tampa to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$4,000,000. Amendment No. 6 to the contract established a Guaranteed Maximum Price (GMP) in the amount of \$1,323,505 for the relocation of the twelve (12) existing modular classrooms within the SouthShore Campus. The project was completed on August 12, 2024 as per contract for a total amount of \$1,063,051.47. Long & Associates has reviewed and approved the application for the final payment in the amount of \$67,373.12 to Williams Company Tampa. The unused portion of the GMP in the amount of \$260,453.53 is credited back to the College. All close-out documents including warranties have been provided to the College. All sub-contractor invoices have been paid.

**ECONOMIC IMPACT:**

Funds were provided from the district-wide college projects fund.

**OBJECTIVE:**

To obtain Board approval for final payment of \$67,373.12 to Williams Company Tampa for completion of relocating the twelve (12) existing modular classrooms within the SouthShore Campus.

**LEGAL AUTHORITY:**

COE 6-2.004; FS 287.055; HCC 6HX-10.4.101

**RECOMMENDATION:**

The President recommends that the Board approve the application for final payment in the amount of \$67,373.12 to Williams Company Tampa for completion to the relocation of the twelve (12) existing modular classrooms within the SouthShore Campus as reviewed and recommended by Long & Associates.

**Initiator**

Ben Marshall

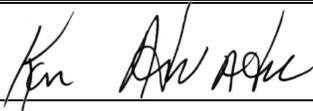
**Date**

October 16, 2024

**Vice President/Campus President/Director of Human Resources**

**Date**

**District President**



**Date**

10/21/24

1-0-024(2/04)