

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, OCTOBER 25, 2024 – 4:00 P.M.
DALE MABRY CAMPUS
4001 WEST TAMPA BAY BLVD.
TAMPA, FL 33614
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

This meeting was also held by Zoom video conferencing. The public was reminded that questions or comments can be submitted to the Trustees' email address at any time.

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Nancy Watkins
- Greg Celestan
- Chip Diehl
- Brian Lametto
- Aakash Patel
- Lauren Gay

1.05 Welcome to Guests, Staff and Faculty

Dr. Paige Neihaus welcomed the Board to Dale Mabry Campus. She introduced her Campus Leadership in attendance to the Board and thanked them for all their hard work. She introduced Chef Fred Jaeger, Program manager for the Culinary, Restaurant & Hospitality Departments. He shared a presentation from the Culinary Arts Study Abroad trip to Italy.

1.06 Foundation Report

Garrett Weddle, Executive Director for the Foundation, provided the Board with a brief update of the HCCF activities and support.

1.06.01 The Foundation Report was sent to the Board under separate cover and included:

- New gifts and commitments \$1.34M (July-September) down 53% compared to last year (\$2.77M).

1.06.02 Highlights:

- Linking Industry to Nursing Education (LINE Grant) total raised \$200,000.
- Final Report from Operations Consultant
- New Director of Development Tony Sloan

1.06.03 Events:

- Fishing Tournament, May 23, 2025

- HCC Golf Classic, November 25, 2024, Tampa Palms Golf & Country Club, 7:30am to 3:30pm.
- BBCB, March 5-8, 2025, Tampa Bay Convention Center

1.07 Faculty, Staff and Student Recognitions

Angela Eveillard, Executive Director of Marketing, provided the following faculty, staff and student recognitions:

- 1.07.01 HCC was approved for two Equipment Upgrade and Modernizations Grants, funded by Perkins V. A \$96,770 grant will go to support programs at the Ybor City Campus Workforce Center and another \$229,000 will support A.S. programs on the Brandon campus.
- 1.07.02 **Cheyenne Olson**, SouthShore SGA coordinator presented on effective event attendance at the South Region for the Association of the Promotion of Campus Activities conference.
- 1.07.03 **Dr. Jennifer China**, SouthShore Campus President received the 2024 Distinguished Community Leader Award at the Girls of the World 15th Anniversary Gala.
- 1.07.04 **Diann Smothers**, District Library Technical Services (DLTS) Manager co-authored Person-Centered Management in Academic Libraries. This book offers a previously unexplored way for academic library managers to frame their work, by interweaving theory, practice, and reflection to investigate the ways in which person-centered management can close the gap between managers and other library staff.
- 1.07.05 **Audrey Blanco**, Curriculum Coordinator, District Academic Affairs, was recently selected for the 2024 Best New Poets anthology. Audrey's work will also be published in Poetry magazine.

1.08 The Chair recommended adoption of the Agenda, all revisions to the Agenda and approval of all Agenda items marked “**Consent.**”

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **September 25, 2024, Board Meeting Minutes.**

Trustee Celestan asked if there were any additions or corrections to the minutes, hearing none, the minutes were approved as drafted.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment.** These individuals will be compensated in accordance with the Board-approved Salary Schedule.

- 5.02 The President, recommended approval of **part-time faculty and staff employment** recommendations for Term 24/FA. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.
- 5.03 The President recommended acknowledgment of **employment separations**.
- 5.04 The President recommended approval of the **Memorandum of Understanding** allowing Veterans Day (November 11, 2024) to be a working day and December 17-18, 2024 to be paid holidays.

Trustee Lametto made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

The President thanked the faculty and staff for working diligently to schedule the makeup days that were lost to the hurricane closures.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, the course modifications, the course deletion, the new programs, the AA pathway modifications, and the program modifications to be effective FA/24**, unless otherwise noted.
- 6.02 The President recommended approval of the **Dual Enrollment Annual Articulation Agreement between Hillsborough Community College and the School Board of Hillsborough County**.

Trustee Patel made a motion to approve, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

Mr. Senker noted that the pass rate for HCC's Dual Enrollment is 92%. Trustee Watkins asked for the equivalent pass rate for the AP students in the Public school system. (*Response memo was sent via email on 11/1/24*).

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended adoption of the proposed **College Goals and Strategic Initiatives to guide College direction effective July 1, 2025**.

Trustee Patel made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

Trustee Watkins asked to revisit the last few economic downturns (2008 & the pandemic) & how those economic changes impacted enrollment numbers. (*Response memo was sent via email on 11/1/24*).

8.0 FINANCIAL SERVICES

- 8.01 The President recommended award of **Request for Bid #2918-25** to furnish all labor and materials necessary to provide tree work and landscape renovation services at the College's Plant City Campus to **Savatree, LLC of Tampa, Florida**, as a responsive bidder meeting all required bid specifications for a total cost of **\$656,669**.

Trustee Patel made a motion to approve, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.02 The President recommended approval of the application for **final payment in the amount of \$67,373.12 to Williams Company Tampa** for completion to the relocation of the twelve (12) existing modular classrooms within the SouthShore Campus as reviewed and recommended by Long & Associates.

Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

- 8.03 The President recommended award of **Request for Bid #2920-25** to furnish all labor, materials, and equipment necessary for an elevator addition and improvements to **Horus Construction Services, Inc. of Tampa, Florida**, as the responsive bidder meeting all required bid specifications for a **total cost of \$5,319,707** and establishment of a contingency fund in the amount of \$531,971 for a total cost not to exceed \$5,851,678.

Trustee Patel made a motion to approve, seconded by Trustee Lametto. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 The President reviewed the **Board Priorities** that were sent to the Board members as supplemental materials. The President asked for Board approval of the Board Priorities as follows:

Priority 1— Engagement with Workforce Community:

- **Initiative 1:** Support implementation of a new A.S. Degree and certificates in Financial Technologies (i.e., FinTech).

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative B to Develop and Implement the Associate of Science degree in Financial Technologies (i.e., FinTech) no later than 2027.

- **Initiative 2:** Support the LEAP College Access Network goal, which is 60% of the county's working-age population will hold a post-secondary credential by 2025.

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative A to attain a postsecondary educational attainment rate in Hillsborough County of 60% by 2025.

Priority 2 — Adapting to a post-pandemic education model:

- **Initiative 1:** Support implementation of the Workday Student module.

Strategic Plan Alignment: College Goal #3 Continuous Improvement, Initiative C to Complete implementation of the Workday ERP (Enterprise Resource Planning Software).

- **Initiative 2:** Support practices for HCC's return to a post-pandemic education environment.

Strategic Plan Alignment: College Goal #2 Talent Development, Initiative E to Implement the Academic Master Plan.

Priority 3 — Promote the advancement of educational achievement for minority students:

- **Initiative 1:** Support initiatives for improved retention and completion.

Strategic Plan Alignment: College Goal #1 Student Success, Initiatives B-C to increase retention and completion.

- **Initiative 2:** Continue to support the Black, Brown and College Bound Summit.

Strategic Plan Alignment: College Goal #1 Student Success, Initiatives B-G to increase retention, completion, transfer, transfer success, licensure, and job placement.

Trustee Patel made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

9.02 The President reported on the HCC LIFE Annual Luncheon. Dr. Ken Ray stated that over one hundred Tampa Bay Churches are participating in the program to promote and support HCC in the community. The President thanked Dr. Ken Ray and his team for organizing the event.

9.03 The President reported on the hurricane impact throughout our five campuses. He thanked the entire HCC community for coming together to support our staff that were impacted through the Foundation's relief fund.

Student Trustee Gay spoke on behalf of students asking when the Plant City Campus Library would be functional again. Mr. Greg Rose responded that it would be late December – early January.

10.0 LEGAL REPORT

10.01 General Counsel, Mr. Jonathan Squires presented the proposed amendment to the Presidents contract.

Trustee Lametto made a motion to approve, seconded by Trustee Patel. After due discussion and consideration, approval was given by aye vote of all members present.

11.0 HEARING OF BOARD MEMBERS

11.01 Student Trustee Gay thanked Chef Fred Jaeger for taking the time to take the students to Italy.

11.02 Trustee Patel welcomed Mr. Tony Sloan to the Foundation team. Congratulated Mr. Garrett Weddle on completing the Foundation team.

11.03 Trustee Diehl commented on the recent ACCT Seattle trip. He said it was fun to see the interaction of the Student Trustees. He also commented on a few of the seminars he attended. Also wished all a Happy Thanksgiving.

11.04 Trustee Lametto thanked Dr. Neihaus for hosting the Board.

11.05 Trustee Watkins thanked Dr. Niehaus for hosting the Board meeting. She offered thoughts and prayers for those who were impacted by the hurricane.

11.06 Chair Celestan thanked Dr. Neihaus for hosting the Board meeting. He also thanked the board secretary for organizing during the Board conference in Seattle. He said it was a great conference and realized that we have a great group of Trustees.

12.0 ADJOURNMENT

There being no further business, the meeting was adjourned at 4:59 p.m.

