



HCC

DISTRICT BOARD OF TRUSTEES BOARD MEETING

APRIL 28, 2021

4:00 PM

LOCATION:

DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER BOARD ROOM
39 COLUMBIA DRIVE

PUBLIC ACCESS:

VIA ZOOM

CLICK HERE TO JOIN:

<https://hccfl.zoom.us/j/91332177125>

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, APRIL 28, 2021 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER – BOARD ROOM
39 COLUMBIA DRIVE**

ZOOM ACCESS:

<https://hccfl.zoom.us/j/91332177125>

Page No.

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.02 Invocation

1.03 Pledge of Allegiance

1.04 Roll Call

1.05 Welcome to Guests and Staff Members

1.06 Foundation Report

1.07 Faculty and Staff Recognitions

1.08 The Chairman recommends adoption of the Agenda, all revisions to the Agenda and approval of all agenda items marked “**Consent**”.

1.09 The President recommends approval of the **March 24, 2021 Board Meeting and the March 31, 2021 Special Board Meeting minutes** (submitted herein for your review).

4

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

- CONSENT** 5.01 The President recommends approval of individuals for **full-time employment**. Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review). 14
- CONSENT** 5.02 The President recommends approval of individuals for **part-time employment** during Term 21/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule (submitted herein for your review). 16
- CONSENT** 5.03 The President recommends acknowledgment of **employment separations** (submitted herein for your review). 18
- 5.04 The President recommends approval of **Sabbatical Leave** during the 2021-2022 Academic year for **Shelly Stein**, Speech Communications; Dale Mabry Campus (submitted herein for your review). 20

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- CONSENT** 6.01 The President recommends approval of the **new courses, course modifications, course deletions** and **program modifications** to be effective Fall 2021, unless otherwise noted (submitted for your review). 21

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommends approval of the **2020-2021 annual update** to the College's **Equity Accountability Plan** (submitted for your review). 22

8.0 FINANCIAL SERVICES

- 8.01 The President recommends approval of **Budget Amendment No. 4** (submitted herein for your review). 23
- 8.02 The President recommends approval of **Amendment No. 5** to the contract with **Reno Building, LLC**, establishing a Guaranteed Maximum Price in the amount of \$408,639, for repairs to the soffit on the Childen Development Center located at the Ybor City Campus (submitted herein for your review). 25
- 8.03 Informational Item Only – **February 2021 Financial Statements** (submitted herein for your review). 26

9.0 ADMINISTRATIVE REPORT

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

12.0 ADJOURNMENT

Section 1

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, MARCH 24, 2021 – 4:00 P.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER – BOARD ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

1.01.01 Due to the COVID-19 virus, this meeting was also held by Zoom video conferencing due to social distancing limitations. The public was reminded that questions or comments could be submitted to the Trustees' email address at any time during the meeting.

1.02 Invocation

1.02.01 Mr. Reid asked that we keep Ashley Carl and her family in our thoughts and prayers. Charlie Carl, Ms. Carl's son, recently passed away.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Randall Reid
- Chip Diehl
- Nancy Watkins
- Greg Celestan
- Brian Lametto
- Bruce Wills *[via Zoom]*

1.05 Welcome to Guests, Faculty and Staff Members

1.06 Foundation Report

1.06.01 Mr. Steve Shear, Executive Director of the HCC Foundation provided a brief update on the \$250K match from the Science Technology Engineering and Math (STEM) grant. Only 20% of the matching funds had been received by the fourth year but the Foundation finally received the remaining 80% matching funds in the fifth and final year. The Foundation now has \$500K for STEM scholarships.

- 1.06.02 The Urban League of Hillsborough County donated \$20,000 to assist students at the Ybor City Campus needing less than 10 credit hours to graduate.
- 1.06.03 The Foundation's annual internal campaign will begin April 1 and run for two (2) weeks. Our goal is to increase the number of donors by 15% and the dollars raised by 10%.
- 1.06.04 The Foundation Report was sent to the Board under separate cover. A summary of activities during the month of February included:
- \$1.86M YTD in Total Revenue;
 - \$621K YTD in Donations;
 - \$1.82M YTD in Net Gains on Investments; and
 - \$14.99M in Ending Net Assets.
- 1.06.05 A summary of activities and donations received in February totaled \$208,973. Donors included:
- *Children's Board of Hillsborough County*
 - *Nielsen*
 - *Robert S. Trinkle*
 - *American Association of University Women*
 - *Nuts, Bolts and Thingamajigs*
 - *Dr. Paul D. Nagy*
 - *BayCare Health System*
 - *Business Office Systems (BOS)*
 - *CapTrust Financial Advisors*
 - *Custom Cable*
 - *Metz Culinary Management*
 - *VoltAir Consulting Engineers, Inc.*
 - *Stephen C. Shear*
 - *Dr. Ken Atwater*
 - *Association of Certified Fraud Examiners (ACFE) Tampa*
 - *Pan American University Women's Club*

1.07 Faculty, Staff and Student Recognitions

Mr. Shear also provided the following faculty, staff and student recognitions:

- 1.07.01 **HCC's Fire Academy** has been named the 2021 Fire Training Center of the Year by the Florida Fire Training Directors Association. With over 50 training locations available in the state, this annual award is provided to the center that goes above and beyond the minimum standards by demonstrating innovation in training, implementation of new programs, and maintaining a high level of student certifications and job placement. Additional criteria include hosting fire service projects, diversity of students, and possessing high level instructor qualifications. Centers are nominated by a member of the Association for consideration.

Dr. Atwater congratulated Captain Reed and the Fire Academy staff for their achievements.

- 1.07.02 HCC is pleased to announce that all five (5) campus chapters of **Phi Theta Kappa** were named 2021 REACH Chapters. This signifies maintaining or increasing their chapter membership acceptance rate to 15 percent or higher during the very challenging 2020 calendar year.

Chapter advisors include: Ybor City - Myria Evans; Plant City - Evie D'Amico and Molly Coufal; Dale Mabry – Tom Klee and Sam Jacobson; SouthShore – Roxanna Palmer and Shawn McKinney; Brandon - Christina Connor and Andrew Magrath.

- 1.07.03 The Florida College System Activities Association announced their 2020 publication award winners last week.

Newspaper Category:

- **Hawkeye:** Third Place *General Excellence, Design, and Headlines* and Second Place for *Website*; **Inner Circle:** Second Place for *Feature Story*, Third Place for *In-Depth Reporting*, First Place for *General Column*, Yacob Reyes; First Place for *Illustration*, Yacob Reyes and Ezequiel Gonzalez; Second Place for *News Photo*, Tessa Chesnut; Third Place for *Arts Review*, Darian Hernandez; and First Place for *Photo*, Sabrina Montoya.

Magazine B Division:

- First Place for *Photo* – Sabrina Montoya

Congratulations to these students and to Rich Gaspar, Faculty Advisor.

- 1.07.04 The total number of **COVID vaccinations** administered across Dale Mabry, Brandon and SouthShore, including first and second doses, is currently at 4,483 doses.

A second-dose clinic is also scheduled for March 25 at Dale Mabry where another 410 doses will be administered. Another combined 3,700 doses will be administered at the two upcoming second-dose clinics at Brandon and SouthShore.

Dr. Atwater also added that an additional mobile vaccine site at the SouthShore Campus. Mr. Shear added that there will only be 250 doses total and recommended arriving early.

1.07.05 **Steve Crudup**, Assistant Dean for PSAV and Workforce Programs, is the new Chair-Elect for the Workforce, Adult, and Continuing Education Commission (WACE) for the Association of Florida Colleges. Steve has served as the Region IV Representative since May 2020 and, upon completion of the Chair-Elect term in 2021, will take on Chair duties for 2022. Steve serves with Ryan Buckthorpe, Director of ICCE, current Past Chair for guidance and inspiration. Steve's goals for his cycle are to increase involvement in WACE from schools across the state, as well as provide consistent professional development opportunities for colleagues throughout the year.

1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

1.09 The President recommended approval of the **February 24, 2021 Board Workshop** and **Board Meeting Minutes**.

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

5.0 HUMAN RESOURCES

5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 21/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended approval of **Professor Emeritus status** to the following: Michael Reichard, Criminal Justice, 2003-2013; Rosario Urso, Mathematics, 1970-2011; William Underwood, Opticianry, 1990-2019; and Matthew Werhner, Earth Sciences, 1984-2014.

Trustee Celestan made a motion of approval, seconded by Trustee Watkins. After due discussion and consideration, approval was given by aye vote of all members present.

Trustee Watkins recognized Rosario Urso for serving the College for 41 years.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, course modifications** and **program modifications** to be effective Fall 2021, unless otherwise noted.

Trustee Watkins made a motion of approval, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

- 6.02 The President approval of the **new Bachelor of Science in Nursing (BSN)** program.

Dr. Atwater presented the timeline for implementation of the BSN program. Trustee Watkins asked if students have to have an Associates in Science in Nursing (ASN) and pass the Registered Nurse (RN) exam prior to entering the BSN program. Dr. Atwater advised yes.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended approval of the **revised HCC Foundation, Inc. Bylaws**.

Dr. Atwater added that the Bylaws will be brought back to the Board later this year so that they are more closely aligned with the 12th Edition of Robert's Rules of Order.

Trustee Watkins made a motion of approval, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommended approval of the **January 2021 Financial Statements**.

Trustee Watkins stated that the financial statements should be presented to the Board as an Informational Item Only but not approved by the Board.

Trustee Watkins objected to the motion set forth and that approval of the financial statements be postpone indefinitely, seconded by Trustee Celestan. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater briefed the Board on the Board's Self-Evaluation. He added that he would forward a copy of the Self-Evaluation Procedure and the Self-Evaluation for comment. *[The procedure and self-evaluation were sent to the Board on March 26, 2021].*

- 9.02 Kristen Smuder, Executive Director of Human Resources, introduced Amy Lerom, Senior Vice President for Brown and Brown. Ms. Lerom provided a PowerPoint presentation on the 2021-22 Health Care Plan for HCC.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Trustee Diehl congratulated HCC on the COVID vaccination program. He also thanked the campuses for the tours that they have been giving. Trustee Diehl asked if HCC and USF were in sync with the programs that each college was offering. Trustee Watkins advised yes.

- 11.02 Trustee Watkins addressed the Board about paper copies of the agenda. Since the agenda is sent to the Board via PDF, a paper copy is not needed. She asked if the trustees were comfortable forgoing the paper copy. All trustees agreed that the electronic version of the agenda would be sufficient. Dr. Atwater added that if a trustee wanted a paper copy, one would be provided.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 5:12 p.m.

DRAFT

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
SPECIAL MEETING
WEDNESDAY, MARCH 31, 2021 – 11:00 A.M.
DR. GWENDOLYN W. STEPHENSON DISTRICT
ADMINISTRATION CENTER
BOARD ROOM
MINUTES**

1.0 CALL TO ORDER

Mr. Randall Reid called the meeting to order at 11:06 A.M.

2.0 INVOCATION

3.0 PLEDGE OF ALLEGIANCE

4.0 ROLL CALL

The following Trustees were in attendance:

Mr. Randall Reid
Brig.Gen. Chip Diehl
Mrs. Nancy Watkins
Mr. Brian Lametto *[via telephone]*
Mr. Bruce Wills *[via telephone]*

5.0 PURPOSE OF THE SPECIAL HEARING

Dr. Atwater provided a brief overview of the Letter(s) of Intent received to lease land at the Dale Mabry Campus; He stated that the College is not interested in leasing the land at this time. Trustee Reid provided additional background on the interested parties, Jones Lang LaSalle and Foundry Commercial.

Trustee Watkins stated that “Anything the College decides to do with the land must advance the educational mission. Any non-educational entity interested in leasing the land must pivot to an educational function such as clinical space, internships and scholarships”. She added “The Dale Mabry Campus is getting landlocked especially now that the College is having to relocate the Administrative Offices to the Dale Mabry campus”.

Trustee Watkins stated that the educational component must be there and be strong. She said that the Letters of Intent are not adequate and she supports not accepting the Letters of Intent. She said any future discussion should include a schematic of the building design and construction plans. She added that the use of the Dale Mabry property should be 100% educational. Trustee Diehl agreed with Trustee Watkins.

Trustee Diehl stated that there needs be a formal process for interested parties to approach the College regarding the lease of College property.

Trustee Watkins made a motion to direct the president to respond that the College is not interested in developing the Dale Mabry Campus front yard, seconded by Trustee Diehl. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 ADJOURNMENT

6.01 There being no further business, the meeting adjourned at 11:38 A.M.

DRAFT

Section 2-4

– THIS PAGE INTENTIONALLY LEFT BLANK –

Section 5

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

These are personnel appointments for budgeted full-time positions.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2020-2021). Except for temporary positions, these positions will be fully budgeted in subsequent fiscal years unless program or service changes or financial exigency requires that funds be discontinued.

OBJECTIVE:

To provide necessary staff support for the appropriate divisional unit.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for full-time employment (submitted herein for your review). Each full-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator

Date

Vice President/Campus President/Exec Dir of Human Resources

Date

District President

Date

FULL-TIME APPOINTMENTS
APRIL 28, 2021 BOARD MEETING

STAFF EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>START DATE</u>
Allan, John*	Curriculum Designer	EFC1000094	Coll. Studio	04/08/21
Coleman, Liliana	Academic Advisor	EFC0600120	Plant City	03/25/21
Treadway, Michael*	Curriculum Designer	EFC1000095	Coll. Studio	04/08/21

STAFF NON-EXEMPT

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>START DATE</u>
Furr, Alyssa	Student Svcs Support Specialist	NFC0300102	Coll. Studio	03/25/21
Volkman, Mary	Staff Assistant II	NFC0300016	Coll. Studio	04/08/21

PROMOTION

<u>NAME</u>	<u>FROM</u>	<u>CAMPUS</u>	<u>TO</u>	<u>CAMPUS</u>	<u>START DATE</u>
Espinoza, Nancy*	Accountant II	District	Financial Svcs Manager	District	04/08/21
Kochinski, Kayla*	Financial Svcs Support Tech	District	Accountant	District	04/08/21
Lawrence, Carol*	Accountant	District	Accountant II	District	04/08/21
Lettman, Marva*	Accountant II	District	Financial Svcs Manager	District	04/08/21

*Full-Time Temporary

**Full-Time Temporary/Grant-Funded

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.02

CONSENT

BACKGROUND AND PERTINENT FACTS:

The College has determined that part-time faculty and staff are needed to support the academic programs for the Academic Term 21/SP. Part-time faculty will be employed on a term-by-term basis. If additional part-time staff is needed, a supplementary list will be submitted for appointment.

ECONOMIC IMPACT:

All of the positions are budgeted within the current fiscal year (2020-21). All part-time faculty and staff budgets are reviewed during budget development and established based on enrollment projections and departmental need.

OBJECTIVE:

To augment full-time faculty and staff with temporary assistance to meet the academic goals of the College.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends approval of individuals for part-time employment during Term 21/SP (submitted herein for your review). Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Initiator

Date

Vice President/Campus President/Exec Dir of Human Resources

Date

District President

Date

PART-TIME APPOINTMENTS
APRIL 28, 2021 BOARD MEETING

FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Correia, James	Adj Law Enforcement NC Instructor	FPNN0063	Ybor City	04/08/21
Hauman, Michael	Adj Law Enforcement NC Instructor	FPNN0063	Ybor City	04/21/21
Ghaffarzadeh, Roza	Adj Sonography Instructor	FPNC0091	Dale Mabry	04/15/21
Lamothe, Nicole	Adj Humanities Instructor	FPNC0412	SouthShore	04/12/21
Shiver, William	Adj Law Enforcement NC Instructor	FPNN0062	Ybor City	04/08/21

NON-FACULTY

<u>NAME</u>	<u>TITLE</u>	<u>POSITION #</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>
Arias, Kevin	PT Technician	ZPP20018	Dale Mabry	04/08/21
Buchanan, Augustus	PT Associate	ZPP50052	Dale Mabry	04/06/21
Del Castillo, John	PT Technician	ZPP20103	Plant City	04/06/21
Jaroch, Joel	PT Advanced Technician	ZPP30118	Ybor City	03/23/21
Martin, Daniel	PT Advanced Technician	ZPP30017	Ybor City	03/26/21
Martin, Reinaldo	PT Advanced Technician	ZPP30228	District	05/06/21
McNeil, Monica	PT Associate	ZPC50033	Dale Mabry	03/31/21
Vasquez, Renzo	PT Associate	ZPP50033	Dale Mabry	04/08/21
Viccaro, Allison	PT Associate	ZPP50033	Dale Mabry	04/05/21

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.03

CONSENT

BACKGROUND AND PERTINENT FACTS:

Upon review of documentation, it was determined that the employees listed herein will separate from employment at the College as indicated.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To acknowledge separations.

LEGAL AUTHORITY:

SBE 6A-14.0261, FAC
F.S. 1001.64; 1001.65

RECOMMENDATION:

The President recommends acknowledgement of employment separations (submitted herein for your review).

Initiator

Date

Vice President/ President/Exec Dir of Human Resources

Date

District President

Date

FULL-TIME SEPARATIONS
APRIL 28, 2021 BOARD MEETING

RESIGNATION

<u>NAME</u>	<u>TITLE</u>	<u>CAMPUS</u>	<u>BEGIN DATE</u>	<u>END DATE</u>
Corwin, Melissa*	Financial Services Manager	District	10/24/19	03/26/21
Douglas, Solange	Staff Assistant II	District	10/22/18	03/25/21
Fitch, Holly***	Academic Advisor	Brandon	05/16/19	03/31/21
Garfield, Brian	Staff Assistant II	Plant City	01/04/21	04/15/21
Gonzalez, Cheryl	Chief Diversity Officer	District	01/28/19	06/30/21
Higgins, Holly	Academic Advisor	Plant City	03/22/18	04/29/21
Hurtado, Anthony	Staff Assistant II	Dale Mabry	07/09/18	04/08/21
Johnston, Sara	Student Activity Coordinator	SouthShore	08/08/13	04/05/21
Martin, Reinaldo	Staff Assistant II	District	04/25/19	05/05/21
Solis, Jessica	Staff Assistant II	Ybor City	08/21/17	04/28/21

* Full-Time Temporary

** Full-Time Temporary/Grant Funded

*** Revised End Date

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 5.04

BACKGROUND AND PERTINENT FACTS:

The agreement between the Hillsborough Community College District Board of Trustees and the Faculty United Service Association regarding Sabbatical Leave provides that “no more than six (6) full-time equivalent faculty members shall receive Sabbatical Leave for an academic year.”

ECONOMIC IMPACT:

Compensation while on sabbatical leave is three-fourths of the faculty member’s annual salary, prorated for the period of the leave. This is paid from the Faculty, Staff and Program Development fund.

OBJECTIVE:

To provide eligible full-time, tenured faculty members with an opportunity for professional growth and/or the completion of their doctoral degree.

LEGAL AUTHORITY:

SBE 6A-14.0411
FUSA Agreement, Article 12.7

RECOMMENDATION:

The President recommends approval of Sabbatical Leave for Shelly Stein, Speech Communications; Dale Mabry Campus, during the 2021-2022 Academic Year.

Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
District President	Date

Section 6

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 6.01

CONSENT

BACKGROUND AND PERTINENT FACTS:

The Business and Hospitality discipline group presented a program modification; the Public Safety discipline group presented new courses, course modifications, course deletions and a program modification to the Academic Affairs Committee.

The Academic Affairs Committee approved the new courses, course modifications, course deletions, and program modifications and forwarded all to the Vice President for Academic Affairs who reviewed them with the appropriate staff for forwarding to the President.

ECONOMIC IMPACT:

None.

OBJECTIVE:

To strengthen the college curriculum.

LEGAL AUTHORITY:

HCC 6HX-10-4.06

RECOMMENDATION:

The President recommends approval of the new courses, course modifications, course deletions and program modifications to be effective Fall 2021, unless otherwise noted.

Initiator

Karen Griffin

Date:

Vice President/Campus President/Director of Human Resources

Richard Senker

Date:

District President

Date

Hillsborough Community College
 April 28, 2021 Board Meeting

New Courses

Course Title	Category	Credit/ Clock Hours	Effective Term
CJK 0002, Introduction to Law Enforcement	PSAV	12 clock hr.	SU/21
CJK 0016, Communication	PSAV	24 clock hr.	SU/21
CJK 0018, Legal	PSAV	64 clock hr.	SU/21
CJK 0019, Interviewing and Report Writing	PSAV	56 clock hr.	SU/21
CJK 0021, Serving your Community	PSAV	34 clock hr.	SU/21
CJK 0063, Fundamentals of Patrol	PSAV	40 clock hr.	SU/21
CJK 0072, Crimes against Persons	PSAV	48 clock hr.	SU/21
CJK 0073, Crimes Involving Property and Society	PSAV	12 clock hr.	SU/21
CJK 0079, Crime Scene Follow-up Investigations	PSAV	34 clock hr.	SU/21
CJK 0093, Critical Incidents	PSAV	44 clock hr.	SU/21
CJK 0400, Traffic Incidents	PSAV	12 clock hr.	SU/21
CJK 0401, Traffic Stops	PSAV	24 clock hr.	SU/21
CJK 0402, Traffic Crash Investigations	PSAV	30 clock hr.	SU/21
CJK 0403, DUI Traffic Stops	PSAV	24 clock hr.	SU/21
CJK 0421, Dart-Firing Stun Gun	PSAV	4 clock hr.	SU/21

Course Modifications

Effective SU/21

CJK 0020, CMS Law Enforcement Vehicle Operations

- Change course title to Law Enforcement Vehicle Operations

CJK 0031, CMS First Aid

- Change course title to First Aid for Criminal Justice Officers

CJK 0040, CMS Criminal Justice Firearms

- Change course title to Criminal Justice Firearms

CJK 0051, CMS Defensive Tactics

- Change course title to Criminal Justice Defensive Tactics

CJK 0096, Criminal Justice Officer Physical Fitness

- Change course title to Criminal Justice Officer Physical Fitness Training

Course Deletions

Effective SU/22

CJK 0001, Introduction to Law Enforcement

CJK 0012, Legal

CJK 0013, Diverse Community

CJK 0014, Interviewing and Report Writing

CJK 0422, Dart-Firing Stun Gun

CJK 0088, Traffic Crash Investigations

CJK 0084, DUI Traffic Stops

CJK 0087, Traffic Stops

CJK 0092, Critical Incidents

CJK 0078, Crime Scene to Court Room

CJK 0077, Criminal Investigations

CJK 0065, Calls for Service

CJK 0064, Fundamentals of Patrol

Program Modifications

Effective SU/21

Law Enforcement (PSAV)

- Delete CJK 0001, CJK 0012, CJK 0013, CJK 0014, CJK 0422, CJK 0088, CJK 0084, CJK 0087, CJK 0092, CJK 0078, CJK 0077, CJK 0065, and CJK 0064 from program requirements.
- Add CJK 0002, CJK 0016, CJK 0018, CJK 0019, CJK 0021, CJK 0063, CJK 0072, CJK 0073, CJK 0079, CJK 0093, CJK 0400, CJK 0401, CJK 0402, CK 0403, and CJK 0421 to program requirements.

Effective FA/21

Office Management (AS)

- Delete CGS 1000 from program electives.

PSAV • Law Enforcement

VOC.LAWE.GENR (770 Clock Hours)

Program Requirements

		Clock hr.	Voc. cr.
CJK	0001	Introduction to Law Enforcement.....	10 hr. 0.33 cr.
CJK	0002	Introduction to Law Enforcement.....	12 hr. 0.40 cr.
CJK	0012	Legal.....	62 hr. 2.06 cr.
CJK	0013	Interactions in a Diverse Community.....	40 hr. 1.33 cr.
CJK	0014	Interviewing and Report Writing.....	56 hr. 1.86 cr.
CJK	0016	Communication.....	24 hr. 0.80 cr.
CJK	0018	Legal.....	64 hr. 2.13 cr.
CJK	0019	Interviewing and Report Writing.....	56 hr. 1.86 cr.
CJK	0020	CMS Law Enforcement Vehicle Operations.....	48 hr. 1.6 cr.
CJK	0021	Serving Your Community.....	34 hr. 1.13 cr.
CJK	0031	CMS First Aid for Criminal Justice Officers.....	40 hr. 1.3 cr.
CJK	0040	CMS Criminal Justice Firearms.....	80 hr. 2.7 cr.
CJK	0051	CMS Criminal Justice Defensive Tactics.....	80 hr. 2.7 cr.
CJK	0063	Fundamentals of Patrol.....	40 hr. 1.33 cr.
CJK	0064	Fundamentals of Patrol.....	35 hr. 1.16 cr.
CJK	0065	Calls for Service.....	36 hr. 1.2 cr.
CJK	0072	Crimes against Persons.....	48 hr. 1.60 cr.
CJK	0073	Crimes Involving Property and Society.....	12 hr. 0.40 cr.
CJK	0077	Criminal Investigations.....	50 hr. 1.66 cr.
CJK	0078	Crime Scene to Court Room.....	35 hr. 1.16 cr.
CJK	0079	Crime Scene Follow-Up Investigations.....	34 hr. 1.13 cr.
CJK	0084	DUI Traffic Stops.....	24 hr. 0.8 cr.
CJK	0087	Traffic Stops.....	30 hr. 1.0 cr.
CJK	0088	Traffic Crash Investigation.....	32 hr. 1.06 cr.
CJK	0092	Critical Incidents.....	44 hr. 1.46 cr.
CJK	0093	Critical Incidents.....	44 hr. 1.46 cr.
CJK	0096	Criminal Justice Officer Physical Fitness Training.....	60 hr. 2.0 cr.
CJK	0400	Traffic Incidents.....	12 hr. 0.40 cr.
CJK	0401	Traffic Stops.....	24 hr. 0.80 cr.
CJK	0402	Traffic Crash Investigations.....	30 hr. 1.00 cr.
CJK	0403	DUI Traffic Stops.....	24 hr. 0.80 cr.
CJK	0421	Dart-Firing Stun Gun.....	4 hr. 0.13 cr.
CJK	0422	Dart Firing Stun Gun.....	8 hr. 0.26 cr.

Section 7

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 7.01

BACKGROUND AND PERTINENT FACTS:

The Florida Educational Equity Act prohibits discrimination on the basis of race, ethnicity, national origin, gender, disability, religion or marital status against a student or employee in the system of public education. Each public educational institution is required to conduct a self-analysis and adopt a plan to ensure compliance with the Florida Educational Equity Act. Each year, the Board is required to submit an annual update of the College's equity plan to the state. The annual update summarizes achievement on measures required by the Florida Department of Education, Division of Florida Colleges in student enrollment, gender equity in athletics, and employment.

ECONOMIC IMPACT:

No economic impact on the College

OBJECTIVE:

To obtain Board approval of the annual update to the College's Equity Accountability Plan

LEGAL AUTHORITY:

FS 1000.05; 1006.71; 1012.86
Rules 6A-10.041, 6A-19.001 to 6A-19.010, FAC

RECOMMENDATION:

The President recommends approval of the 2020-2021 annual update to the College's Equity Accountability Plan.

Initiator: Dr. Cheryl Gonzalez, Chief Diversity Officer

Date

Vice President/President/Exec. Dir. Of Human Resources

Date

District President

Date

Section 8

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.01

BACKGROUND AND PERTINENT FACTS:

Pursuant to Florida Administrative Code and Florida Statutes, a Budget Amendment is required to adjust an expenditure class within the budget, i.e., personnel costs, current expenses and capital outlay.

The adjustments made in Budget Amendment No. 4 are to increase the revenue and expenditure budgets by \$3,500,000 for projected revenue and related expenditures in excess of the original budget for Distance Learning.

See attachment for detailed explanation of changes to the budget.

ECONOMIC IMPACT:

Increase Unrestricted Current Fund revenue and expenditure budgets by \$3,500,000.

OBJECTIVE:

To obtain Board approval for adjustments made in Budget Amendment No. 4.

LEGAL AUTHORITY:

Florida State Board of Education Rule 6A-14.0717 (2) (a)
Sections 1001.02(9), 1011.01, 1011.30, Florida Statutes

RECOMMENDATION:

The President recommends approval of Budget Amendment No. 4.

Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
District President	Date

HILLSBOROUGH COMMUNITY COLLEGE
Explanation of Budget Changes
Unrestricted Current Fund
Budget Amendment No. 4 (FY 2020/2021)
March 24, 2021

I. AVAILABLE FUNDS

<u>Unallocated Fund Balance</u>		
Estimated Beginning Fund Balance @ July 1, 2020	53,270,542	
Actual (unaudited) Unallocated Fund Balance @ July 1, 2020		<u>53,270,542</u>
<u>Fiscal Year 2020-21 Revenue Budget @ July 1, 2020</u>	\$ 132,200,801	
<u>Non-mandatory Transfer to Unexpended Plant Fund - Budget Amendment #3</u>	\$ (18,915,000)	
<u>Revenue:</u>		
Budget Amendment # 1 - Prior Year Carry Forward	4,835,332	
Decrease in MLK veto - Budget Amendment #2	(950,000)	
Increase in Distance Learning Fee Revenue #4	<u>3,500,000</u>	
Total Funds Brought Forward @ March 24, 2021		7,385,332
Adjusted Revenue Budget @ March 24, 2021		<u>120,671,133</u>
TOTAL AVAILABLE FUNDS @ March 24, 2021		<u>\$ 173,941,675</u>

II. EXPENDITURES

<u>Personnel Costs @ July 1, 2020</u>	\$ 98,245,916	
Indirect Cost Recovery - Budget - Budget Amendment #1	124,121	
Distance Learning Increase #4	<u>150,000</u>	
Adjusted Personnel Budget @ March 24, 2021		98,520,037
<u>Current Expenses @ July 1, 2020</u>	33,454,885	
Adjustments for Funds Carried Forward:		
Encumbrances - Budget Amendment #1	2,377,213	
Facilities Rental - Budget Amendment #1	774,399	
Indirect Cost Recovery - Budget Amendment #1	1,449,801	
Decrease in MLK veto - Budget Amendment #2	(950,000)	
Distance Learning Increase #4	<u>2,950,000</u>	
Adjusted Current Expenditures @ March 24, 2021		40,056,298
<u>Capital Outlay @ July 1, 2020</u>	500,000	
Adjustments for Funds Carried Forward:		
Encumbrances - Budget Amendment #1	109,798	
Distance Learning Increase #4	<u>400,000</u>	
Adjusted Capital Outlay @ March 24, 2021		1,009,798
<u>Non-mandatory Transfer to Unexpended Plant Fund</u>		
Adjusted Transfer in Expenditures Budget @ March 24, 2021	(18,915,000)	
Total Increase in Expenditures Budget @ March 24, 2021	7,385,332	
Adjusted Expenditure Budget @ March 24, 2021		<u>120,671,133</u>
III. TOTAL ESTIMATED FUND BALANCE @ JUNE 30, 2021		<u>53,270,542</u>
TOTAL ACCOUNTED FOR		<u>\$ 173,941,675</u>

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.02

BACKGROUND AND PERTINENT FACTS:

In August of 2018, the District Board of Trustees entered into a contract with Reno Building, LLC to provide construction management services under a continuing contract for miscellaneous projects for which total construction costs do not exceed \$4,000,000.

Amendment No. 5 to the contract is the establishment of a Guaranteed Maximum Price (GMP) in the amount of \$408,639 for repairs to the soffit on the Child Development Center located at the Ybor City Campus.

ECONOMIC IMPACT:

Funding for the project is provided from Capital Improvement Fees.

OBJECTIVE:

To receive Board approval of Amendment No. 5 to the contract with Reno Building, LLC, establishing a GMP in the amount of \$408,639 for repairs to the soffit on the Child Development Center located at the Ybor City Campus.

LEGAL AUTHORITY:

COE 6-2.004
FS 287.055
HCC 6HX-10.4.101

RECOMMENDATION:

The President recommends approval of Amendment No. 5 to the contract with Reno Building, LLC, establishing a GMP in the amount of \$408,639 for repairs to the soffit on the Child Development Center located at the Ybor City Campus.

Initiator
Ben Marshall

Date
April 12, 2021

Vice President/Campus President/Director of Human Resources

Date

District President

Date

RECOMMENDATION TO HILLSBOROUGH COMMUNITY COLLEGE BOARD OF TRUSTEES

Agenda Number: 8.03

**INFORMATION ITEMS ONLY
MONTHLY FINANCIAL STATEMENTS**

At the March 24, 2021 Board meeting, the Board requested that the monthly financial statements be included on the agenda as an informational item only.

The February 2021 monthly Financial Statements are attached for review.

LEGAL AUTHORITY:

Sections 1001.64; 1001.65 Florida Statutes

Initiator	Date
Vice President/Campus President/Director of Human Resources	Date
District President	Date

**Hillsborough Community College
Executive Summary
Current Unrestricted Fund
Period Ending February 28, 2021
(Dollars In Thousands)**

	MONTH			YEAR-TO-DATE				
	Current	Prior Year	% Var	Budget	Current	% of	Prior Year	% Var
	Actual	Actual	Prior Yr		Actual	Budget	Actual	Prior Yr
Revenues								
Student Tuition and Fees ⁽¹⁾	\$573	\$166	246%	\$49,248	\$48,428	98%	\$48,682	-1%
Support from State Government	\$6,352	\$6,438	-1%	43,315	\$40,186	93%	\$42,054	-4%
Other Revenue ⁽²⁾	\$107	\$221	-51%	1,794	\$947	53%	\$2,380	-60%
Total Revenue	\$7,032	\$6,825	3%	\$94,357	\$89,560	95%	\$93,117	-4%
% of Revenues From State Govt.	90%	94%		46%	45%		45%	
Operating Expenses								
Instructional Salaries & Benefits	\$3,575	\$3,685	-3%	\$26,311	\$27,182	103%	\$27,451	-1%
Other Salaries & Benefits	3,768	3,892	-3%	35,485	32,205	91%	34,349	-6%
Total Personnel Costs ⁽³⁾	\$7,343	\$7,576	-3%	\$61,796	\$59,387	96%	\$61,800	-4%
Other Expenses ⁽⁴⁾	\$1,781	\$2,099	-15%	\$19,986	\$16,794	84%	\$18,523	-9%
Total Operating Expenses	\$9,124	\$9,675	-6%	\$81,782	\$76,181	93%	\$80,323	-5%
Capital Outlay								
Total Expenses	\$19	\$5	261%	\$486	\$196	40%	\$1,166	-83%
Excess/(deficit) Revenues Over Expenses	<u>-\$2,111</u>	<u>-\$2,856</u>		<u>\$12,089</u>	<u>\$13,183</u>		<u>\$11,629</u>	

NOTES:

(1) The current month Student Tuition and Fees increased \$407K in February FY21 compared to FY20 primarily due to an increase of \$128K monthly for in state and a \$31K increase in out of state Tuition- Advanced & Professional Spring Term Revenue, a \$61K monthly increase in CWE Revenue for CDL, a \$45K monthly increase in PSAV tuition for Spring, as well as a \$36K monthly increase in PSAV for Summer, a \$47K monthly increase in the new Distance learning fee, and a \$76K decrease in Veterans out of state Waivers. For the YTD February FY21 Student Tuition and Fees is down only 1% despite enrollment FTEs being down 10.4% due to the collection of the new distance learning fee this year which has added \$5M YTD to revenue.

(2) The current month decrease of \$114K in Other Revenue is primarily due to a \$73K decrease in facilities use, and a \$34K decrease in interest from February FY21 as compared to February FY20.

(3) The current month decrease of \$233K in total Personnel Costs is primarily due to the \$265K decrease in Part-Time Personnel in February FY21. Instructional headcount decreased by 73 and Other decreased by 237 in February FY21 as compared to February FY20.

(4) The current month decrease of \$319K in Other Expenses is primarily due to a \$225K decrease in Other Services, a \$131K decrease in Rentals, offset by an \$134K increase in Subscriptions & Periodicals for the YTD February FY21 as compared to YTD February FY20.

**Hillsborough Community College
Executive Summary
Current Unrestricted Fund
Period Ending February 28, 2021**

KEY PERFORMANCE INDICATORS

<u>STAFF FTEs</u>			<u>STUDENT FTEs</u> ⁽²⁾			
	<u>February 2021</u>	<u>February 2020</u>	<u>Term</u>	<u>FY21</u>	<u>FY20</u>	<u>FY19</u>
Instructional Faculty FTEs ⁽¹⁾	822	852	FALL	8,809	9,847	9,702
All Other Staff FTEs	<u>986</u>	<u>1,130</u>	SPRING	7,929	9,017	8,830
Total FTEs	1,808	1,982	TOTAL	16,738	18,864	18,532
% of Instructional FTEs	45%	43%	Total Target FY 20-21 ⁽²⁾	22,495		
	<u>February 2021</u>	<u>February 2020</u>				
Actual Head Count Instruct. Faculty	1,014	1,086				
Actual Head Count All Other Staff	<u>1,133</u>	<u>1,370</u>				
Total Actual Head Count	2,147	2,456				

LIQUIDITY AND FINANCIAL ASSETS PERFORMANCE

	<u>February 2021</u>	<u>February 2020</u>
Current Ratio (Current Assets/Current Liabilities)	6.59	8.99
Return On Net Assets (Net Income/Total Assets)	5%	4%
Debt To Total Assets (Total Liabilities Prior to GASB 68 & GASB 75/Total Assets)	7%	8%
Fund Balance as a % of Funds Available (Unencumbered Fund Balance BEFORE GASB 68 & GASB 75/Total Funds Available)	26.52%	35.79%
Days Unrestricted Cash on Hand (Unrestricted Cash & Cash Equiv./Daily Operating Expenses)	73	123

Notes:

(1) Instructional Faculty FTEs includes full-time and adjunct faculty.

(2) Student FTEs for all terms are calculated at the same relative point in time for that term. Total target is recalculated by Institutional Research after final year-end data is received.

(3) Effective for the fiscal year ending June 30, 2015, the College was required to record a net pension liability through the implementation of GASB 68. The liability is the difference between the total pension liability and the value of the assets that have been set aside in a pension plan to pay benefits to current employees, retirees, and their beneficiaries. Effective for the fiscal year ending June 30, 2017, the College implemented GASB 75 for other post employment benefits (OPEB) which requires the College to recognize the total OPEB liability associated with allowing retirees to participate in healthcare coverage at the same cost as current employees.

* February 2021 ratios and percentages are restated from February 2020 BOT to match the post FY19 audit presentation.

HILLSBOROUGH COMMUNITY COLLEGE
STATEMENT OF NET POSITION
AS OF FEBRUARY 28,
FISCAL YEARS 2020 AND 2021

	<u>As of February 28, 2021</u>	<u>As of February 28, 2020</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 27,264,307	\$ 46,528,237
Restricted Cash and Cash Equivalents	4,735,455	4,233,266
Investments	4,347,363	3,622,275
Restricted Investments	-	-
Accounts Receivable, Net	9,774,991	13,635,016
Notes Receivable, Net (Note 1)	10,960	4,314
Due from Other Governmental Agencies (Note 2)	5,412,564	3,239,653
Due from Component Unit/College (Note 3)	111,111	364,655
Inventories	1,785,261	1,619,604
Prepaid Expenses (Note 4)	694,578	734,976
Deposits	-	-
Other Assets	-	-
Total Current Assets	<u>\$ 54,136,589</u>	<u>\$ 73,981,996</u>
Noncurrent Assets:		
Restricted Cash and Cash Equivalents	\$ 47,091,700	\$ 9,783,307
Investments	4,951,171	4,271,927
Restricted Investments	-	-
Prepaid Expenses	-	-
Loans and Notes Receivable, Net	10,117	19,994
Depreciable Capital Assets, Net (Note 5)	145,489,831	152,872,889
Nondepreciable Capital Assets	-	2,116,952
Land	29,036,535	29,456,019
Other Assets	137,500	137,500
Total Noncurrent Assets	<u>\$ 226,716,854</u>	<u>\$ 198,658,589</u>
TOTAL ASSETS	<u>\$ 280,853,443</u>	<u>\$ 272,640,585</u>
DEFERRED OUTFLOWS OF RESOURCES (Note 6)		
Deferred Outflows - Pension FRS	\$ 18,092,013	\$ 20,326,164
Deferred Outflows - Pension HIS	4,030,768	3,696,515
Deferred Outflows - Other Post Employment Benefits	946,922	774,365
Total Deferred Outflows of Resources	<u>\$ 23,069,703</u>	<u>\$ 24,797,044</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>\$ 303,923,146</u>	<u>\$ 297,437,629</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	\$ 947,985	\$ 943,623
Accrued Interest Payable	-	-
Salary and Payroll Taxes Payable	5,736,565	4,989,311
Retainage Payable	167,323	167,323
Due to Other Governmental Agencies	11,563	11,563
Due to Component Unit/College	-	-
Deferred Revenue (Note 7)	2,097	15,091
Estimated Insurance Claims Payable	-	-
Deposits Held for Others (Note 8)	620,910	437,585
Long-Term Liabilities - Current Portion:		
Bonds Payable	-	-
Notes and Loans Payable (Note 9)	-	831,000
Installment Purchases Payable	-	-
Capital Leases Payable	-	-
Compensated Absences Payable	400,000	400,000
Net Pension Liability (Note 10)	323,047	433,681
Other Post Employment Benefits Payable (Note 11)	-	-
Total Current Liabilities	<u>\$ 8,209,491</u>	<u>\$ 8,229,177</u>

**HILLSBOROUGH COMMUNITY COLLEGE
STATEMENT OF NET POSITION
AS OF FEBRUARY 28,
FISCAL YEARS 2020 AND 2021**

	<u>As of February 28, 2021</u>	<u>As of February 28, 2020</u>
Noncurrent Liabilities:		
Bonds Payable	\$ -	\$ -
Notes and Loans Payable (Note 9)	7,720,198	10,044,064
Installment Purchases Payable	-	-
Capital Leases Payable	-	-
Special Termination Benefits Payable	-	-
Compensated Absences Payable	3,737,304	2,707,845
Net Pension Liability (Note 10)	62,057,362	55,191,276
Other Post Employment Benefits Payable	1,647,502	1,498,849
Other Long-Term Liabilities	-	-
Total Noncurrent Liabilities	<u>\$ 75,162,366</u>	<u>\$ 69,442,035</u>
TOTAL LIABILITIES	<u>\$ 83,371,857</u>	<u>\$ 77,671,211</u>
DEFERRED INFLOWS OF RESOURCES (Note 6)		
Deferred Inflows - Pension FRS	\$ 3,311,127	\$ 4,205,500
Deferred Inflows - Pension HIS	2,091,194	2,533,540
Deferred Inflows - Other Post Employment Benefits	274,098	87,784
Total Deferred Inflows of Resources	<u>\$ 5,676,419</u>	<u>\$ 6,826,824</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	<u>\$ 89,048,276</u>	<u>\$ 84,498,035</u>
NET POSITION		
Invested in Capital Assets, Net of Related Debt	\$ 168,424,172	\$ 176,007,667
Restricted:		
Nonexpendable:		
Endowment	-	-
Expendable:		
Endowment	-	-
Grants and Loans	3,194,464	3,260,963
Scholarships	1,449,209	1,150,474
Capital Projects	42,626,326	7,696,799
Debt Service	2,810,318	-
Unrestricted	<u>(3,629,619)</u>	<u>24,823,689</u>
Total Net Position	<u>\$ 214,874,871</u>	<u>\$ 212,939,594</u>
TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	<u>\$ 303,923,146</u>	<u>\$ 297,437,629</u>

The accompanying notes to financial statements are an integral part of this statement.

**FUND BALANCE SUMMARY
FOR FUNDS 1, 3, AND 6
AS OF FEBRUARY 28, 2021**

	GL Code	(1) Current Funds - Unrestricted	(3) Auxiliary Funds	(6) Agency Funds	Total
Reserved for Encumbrance	30100	69,129.16	-	-	69,129.16
Fund Balance - Board Designated	30900	3,038,778.00	-	-	3,038,778.00
Fund Balance - Grantor	31000	-	-	-	-
Fund Balance - College	GLTB 31100	32,716,461.61	2,355,863.58	1,000.00	35,073,325.19
Net Change in Unrestricted Net Position per Statement of Net Position	Class 4,5,6,7	13,182,567.49	(4,519,929.44)	-	8,662,638.05
Invested In Plant	31200	-	-	-	-
TOTAL RESERVE & UNALLOCATED FUND BALANCES		49,006,936.26	(2,164,065.86)	1,000.00	46,843,870.40
Amount Expected to be Financed in Future Yrs (negative number)	30800	(50,473,489.31)	-	-	(50,473,489.31)
TOTAL FUND BALANCES		(1,466,553.05)	(2,164,065.86)	1,000.00	(3,629,618.91)
Prior Year 6-30 Fund Balance		53,270,542.00			
Grand Total Revenues		131,317,360.00			
Total Funds Available		184,587,902.00			
Unencumbered Fund Balance		48,937,807.10			
Unencumbered Fund Balance as % of Total Funds Available		26.51%			
Total Fund Balance As Reported After GASB 68 and GASB 74/75					(3,629,618.91)
% of Total Funds Available					-1.97%

Hillsborough Community College
Income Statement
Current Unrestricted Fund
Period Ending February 28, 2021
(Dollars in Thousands)

	<u>YTD Actual to Budget Comparison</u>				<u>YTD Actual to Actual Comparison</u>			
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>\$</u>	<u>%</u>	<u>Feb-21</u>	<u>Feb-20</u>	<u>Variance</u> <u>\$</u>	<u>%</u>
<u>REVENUE</u>								
Student Tuition and Fees	\$49,248	\$48,428	-\$820	-2%	\$48,428	\$48,682	-\$255	-1%
Support From State Government	\$43,315	\$40,186	-\$3,129	-7%	\$40,186	\$42,054	-\$1,869	-4%
Other Revenue	\$1,794	\$947	-\$847	-47%	\$947	\$2,380	-\$1,433	-60%
Total Revenue	\$94,357	\$89,560	-\$4,796	-5%	\$89,560	\$93,117	-\$3,557	-4%
	<u>YTD</u>	<u>YTD</u>	<u>Variance</u>				<u>Variance</u>	
	<u>Budget</u>	<u>Actual</u>	<u>\$</u>	<u>%</u>	<u>Feb-21</u>	<u>Feb-20</u>	<u>\$</u>	<u>%</u>
<u>EXPENDITURES</u>								
<u>Personnel Costs</u>								
Full Time Salaries	\$33,780	\$33,385	-\$395	-1%	\$33,385	\$33,535	-\$150	0%
Part Time Salaries	\$13,221	\$11,984	-\$1,237	-9%	\$11,984	\$13,011	-\$1,027	-8%
Fringe Benefits	\$14,589	\$13,887	-\$702	-5%	\$13,887	\$15,112	-\$1,225	-8%
Regular Termination	\$206	\$131	-\$75	-36%	\$131	\$141	-\$11	-7%
Total Personnel Costs	\$61,796	\$59,387	-\$2,409	-4%	\$59,387	\$61,800	-\$2,412	-4%
<u>Current Expenses</u>								
Travel	\$443	\$29	-\$414	-93%	\$29	\$411	-\$382	-93%
Telephones & Utilities	\$2,892	\$2,530	-\$361	-12%	\$2,530	\$2,936	-\$406	-14%
Professional Fees	\$635	\$426	-\$210	-33%	\$426	\$727	-\$301	-41%
Repairs & Maintenance	\$2,153	\$1,968	-\$185	-9%	\$1,968	\$2,207	-\$240	-11%
Insurance	\$1,473	\$1,296	-\$177	-12%	\$1,296	\$1,071	\$225	21%
Other Services	\$7,862	\$7,188	-\$674	-9%	\$7,188	\$7,354	-\$166	-2%
Materials & Supplies	\$876	\$709	-\$168	-19%	\$709	\$978	-\$269	-28%
All Other Current Expenses	\$3,651	\$2,649	-\$1,003	-27%	\$2,649	\$2,839	-\$190	-7%
Total Current Expenses	\$19,986	\$16,794	-\$3,192	-16%	\$16,794	\$18,523	-\$1,729	-9%
Total Personnel & Current Expenses	\$81,782	\$76,181	-\$5,601	-7%	\$76,181	\$80,323	-\$4,141	-5%
<u>Capital Outlay</u>								
Equipment	\$405	\$98	-\$307	-76%	\$98	\$105	-\$8	-7%
Buildings	\$81	\$99	\$17	21%	\$99	\$1,060	-\$962	-91%
Total Capital Outlay	\$486	\$196	-\$290	-60%	\$196	\$1,166	-\$970	-83%
Total Expenditures	\$82,268	\$76,378	-\$5,890	-7%	\$76,378	\$81,488	-\$5,111	-6%
Excess/(Deficit) Revenues Over Expenses	<u>\$12,089</u>	<u>\$13,183</u>			<u>\$13,183</u>	<u>\$11,629</u>		