

**HILLSBOROUGH COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES
BOARD MEETING
WEDNESDAY, OCTOBER 17, 2018 – 4:00 P.M.
SOUTHSHORE CAMPUS
551 24TH STREET NE - DICKMAN COMMUNITY ROOM
MINUTES**

1.0 GENERAL FUNCTIONS

1.01 Call to Order

Mr. Cona III called the meeting to order at 3:59 p.m.

1.02 Invocation

1.02.01 Mr. Cona III asked that we keep the families of Lee Coletta and Lauren Finley in our thoughts and prayers. Mrs. Coletta was the former executive staff assistant at the SouthShore Campus; she had recently retired and passed away in September. Mrs. Finley was an outstanding student in the Educator Preparation Institute program and passed away suddenly in October.

1.03 Pledge of Allegiance

1.04 Roll Call

The following Trustees were in attendance:

- Mrs. Dipa Shah
- Mr. Steve Cona III
- Mrs. Betty Viamontes
- Brig.Gen. Chip Diehl
- Mr. Randall Reid
- Ms. Diana Hernandez-Caballero

1.05 Welcome to Guests and Staff Members

1.06 Foundation Report

1.06.01 Mr. Shear provided a summary of activities and donations received during September 2018 under separate cover which included:

- \$1.4M YTD in Total Revenue;
- \$163K in Events Revenue;
- \$212K YTD Net Gain on Investments; and

- \$12.4M in Ending Net Assets.

1.06.02 Executives from the Hospital Corporation of America recently toured the Allied Health programs. Proposals were extended to Moffitt Cancer, Florida Hospital and BayCare for support of our new Allied Health Building.

1.06.03 United Services Automobile Association made a \$15K commitment as the lead sponsor of the Veterans Symposium which will take place at the Dale Mabry Campus beginning at 8:30 AM on Saturday, November 3, 2018.

1.06.04 Upcoming events include the **Former Trustees Luncheon** on November 14; the **Diversity Awards Breakfast** on November 30; and the **Foundation Annual Golf Tournament** on April 1, 2019.

1.06.05 The September 2018 major gift reports were sent to the Board separately and included donations totaling \$519,143. Donors included:

- Tampa General Hospital
- Gilbane Building Company
- Arts Council of Tampa Bay
- Anston-Greenlees, Inc.
- CapTrust Financial Advisors
- Robert Watkins & Company
- Ybor District Cooling, LTD
- DPR Construction
- Raynor Company Group
- Tampa Bay Vertiv
- Barbara Steck
- Robert P. Garcia
- Nicole Mocerì
- Dr. Ken Ray
- BayCare Health System
- Fifth Third Bank
- Sol Fleishman
- Suncoast Credit Union Foundation
- The Florida College System Foundation, Inc.
- Children's Board of Hillsborough County
- CORE Construction Services of Florida, LLC
- Tampa United Volleyball Academy
- The USAA Foundation, A Charitable Trust
- Crossroads Construction Co.
- Inter-Bay Electric
- Reno Building
- VoltAir Consulting Engineers, Inc.
- Tampa Kiwanis Foundation, Inc.
- UA Local 123 & MCA Central FL Charitable Fund
- Dr. Liana Fernandez Fox
- EduNav, Inc.
- CampusLogic, Inc.
- Faculty United Service Association

1.07 Faculty, Staff and Student Recognitions

Ms. Ashley Carl, Executive Director of Marketing and Public Relations, advised that recognitions would be held until December.

1.07.01 Dr. Jennifer China, SouthShore Campus President, welcomed the Board to Campus. Dr. China then introduced SGA President and Student Ambassador, Ms. Isabella Rodriguez-Charet.

Ms. Charet recognized Ms. Yaima Serrano, Dean of Student Services, and Mr. Lee Thomas, Dean of Academic Affairs, and thanked them for all they do for the students at SouthShore. She then introduced Ms. Ocean Levine, SouthShore student.

Ms. Levine told the Board of the hardships she overcame to reach a point in her life where she could return to school. She thanked the Board for allowing her to learn and grow.

Ms. Charet then introduced a video from Fox 13's *What's Right with Tampa Bay*, which featured SouthShore student Tyler Sullivan who is currently enrolled in the Emergency Medical Tech Program. Mr. Sullivan was working at Love's Goodyear Tire Center in September when customer Ken Keebler suffered a massive heart attack. Mr. Sullivan used the skills he acquired at HCC to administer CPR and save Mr. Keebler's life.

Ms. Charet extended an invitation to the Board to celebrate SouthShore's 10th Anniversary and HCC's 50th Anniversary on January 30, 2019.

- 1.08 The Chairman recommended adoption of the agenda, all revisions to the agenda and approval of all agenda items marked "**Consent**".

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 1.09 The President recommended **approval of minutes** for the September 26, 2018 Board Workshop and Board Meeting.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

2.0 HEARING OF STUDENTS

3.0 HEARING OF CITIZENS

4.0 HEARING OF FACULTY AND STAFF

- 4.01 Ms. Sally Bartlett, Adjunct English Instructor, addressed the Board regarding adjunct faculty pay.

5.0 HUMAN RESOURCES

- 5.01 The President recommended approval of individuals for **full-time employment**. These individuals will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.02 The President recommended approval of **part-time faculty and staff employment** recommendations for Term 18/SP. Each part-time employee will be compensated in accordance with the Board-approved Salary Schedule.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.03 The President recommended acknowledgment of **employment separations**.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 5.04 The President recommended approval of the **contract for 2017-2020** between the **Service Employees International Union (SEIU)** staff and the College.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

6.0 EDUCATIONAL PROGRAMS & STUDENT SERVICES

- 6.01 The President recommended approval of the **new courses, new programs, program modification, program moratoriums, and program deletions** to be effective Fall 2019, unless otherwise noted.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

7.0 INSTITUTIONAL SERVICES

- 7.01 The President recommended acceptance of the **Fiscal Year 2017-18 Fire Safety, Casualty and Sanitation Inspection Report** for filing with the state.

Mrs. Viamontes made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 7.02 The President recommended review and acceptance of the **annual audit of the Hillsborough Community College Foundation, Inc. for Fiscal Year 2017-18**.

Mr. Reid made a motion of approval, seconded by Mrs. Shah. After due discussion and consideration, approval was given by aye vote of all members present.

- 7.03 The President recommended acceptance of **donations** to the Ybor City Campus Gallery with a total value of \$19,700.

Mrs. Shah made a motion of approval, seconded by Mr. Reid. After due discussion and consideration, approval was given by aye vote of all members present.

- 7.04 The President recommended acceptance of a **donation** to the Dale Mabry Campus Gallery 221 of one (1) acrylic on panel from Mr. Nathan Beard valued at \$5,000.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

- 7.05 The President recommended acceptance of a **donation** from Southeast Toyota Distributors of one (1) 2006 Toyota Highlander and a Transportation Information Systems Subscription for one (1) year for use at the Workforce Training Center valued at \$8,736.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

8.0 FINANCIAL SERVICES

- 8.01 The President recommends approval of the **August 2018 Financial Statements**.

Mrs. Shah made a motion of approval, seconded by Mrs. Viamontes. After due discussion and consideration, approval was given by aye vote of all members present.

9.0 ADMINISTRATIVE REPORT

- 9.01 Dr. Atwater thanked the Board for their participation at the HCC/HCCF Joint Board Meeting. He reminded the Board that the next legislative session begins in March. He added that they would be finalizing the legislative agenda shortly.

- 9.02 Dr. Atwater also announced that Mr. James Brown, leading sportscaster and host of the *James Brown Show*, would be the keynote speaker at the upcoming Black, Brown and College Bound Summit.

10.0 LEGAL REPORT

11.0 HEARING OF BOARD MEMBERS

- 11.01 Ms. Diana Hernandez-Caballero thanked everyone for the warm welcome at the campus. She reminded everyone that being a student trustee is an excellent leadership learning opportunity and encouraged students to apply for next year's position. She also thanked Ms. Ocean for sharing her story.
- 11.02 Mrs. Shah thanked everyone for the wonderful welcome to SouthShore. She stated that the President's Showcase went well and that the matching funds from the state will certainly help.
- 11.03 Brig.Gen. Diehl asked that the students please let him know if there's anything the Board can do to help with their education and make HCC a better place.
- 11.04 Mrs. Viamontes thanked the students for sharing their stories and for choosing HCC as their institution. She also asked students to keep a positive demeanor as "life will get better".
- 11.05 Mr. Reid also thanked the students for sharing their stories and for taking time to attend the meeting. He thanked Dr. China for the gift baskets and added that he looked forward to returning to the SouthShore Campus.
- 11.06 Mr. Cona III thanked Dr. China for bringing students to the meeting to share their stories. He reminded the students that the Board is there to serve them. He also reminded students to vote in the upcoming election.

Ms. Charet added that SouthShore has a lot of land and the students would love to see if it would be possible to get a third building at the Campus. Mr. Cona III advised that the College has been trying to get funding for another building and encouraged students to get a group together to travel to Tallahassee to encourage legislators to support funding these types of projects.

Brig.Gen. Diehl stated that it was important to know the legislators that service the area; he suggested they invite legislators to the campus and explain the student needs. Mrs. Shah stated that every time she travels to the SouthShore Campus, she hears wonderful heartfelt stories from the students and the legislators need to hear them as well; Mrs. Viamontes added with stories like these, it could make a difference.

12.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:41 p.m.