





INDIAN RIVER STATE COLLEGE

Office of Articulation and Partnerships

MEMORANDUM

TO: Timothy Moore, Ph.D.
President

FROM: Strather DuPree II
Director of Articulation and Partnerships 

VIA: Elizabeth Gaskin
Vice President for Student Success 

DATE: 4/02/2021

SUBJECT: Hillsborough Community College Transfer Agreement

Attached for consideration by the Board of Trustees is the Transfer Agreement with Hillsborough Community College.

The purpose of this Agreement is to provide HCC Human Service Associate's degree graduates a pathway into the IRSC Human Services Bachelor's program. This partnership will produce a pipeline of students from HCC and provide successful candidates an excellent opportunity to continue their educational goals at IRSC. This will be the first Transfer-In agreement at Indian River State College.

Please submit for consideration this Memorandum of Understanding to the April Board of Trustee meeting.

Thank you



MEMORANDUM OF UNDERSTANDING

The District Board of Trustees of Indian River State College
And
Hillsborough Community College

This Memorandum of Understanding ("MOU") is by and between **The District Board of Trustees of Indian River State College ("IRSC")** located at 3209 Virginia Avenue, Fort Pierce Florida, 34981 and **Hillsborough Community College ("HCC")**, located at 39 Columbia Dr., Tampa, FL 33606 are hereafter individually referred to as the "Party" or collectively as the "Parties."

I. Purpose

The purpose of this agreement is to assist HCC Human Service Associate's degree graduates successfully transfer into the IRSC Human Services Bachelor's program. Students seeking to transfer to IRSC must complete an Associates of Science degree at HCC. Students who successfully complete the HCC Human Services Associate's degree program will be accepted into the IRSC's Human Services Bachelor's degree program.

II. Acceptance of Credits

All courses within the HCC Human Services degree will fully transfer to the IRSC's Human Services Bachelor's degree. HCC transfer students will be required to complete the following lower level course at IRSC, prior to graduation in order to satisfy all the degree requirements.

- HUS2500 Intro to Ethics in Human Services (3 credits)

HCC offers (2) two Human Services courses that will substitute for (2) two IRSC Bachelor's degree Human Services courses.

- HUS1320 Crisis Intervention will substitute for MHS3460 Crisis Invention (3 credits), which is a core Bachelor level class.
- HUS1550 Multicultural Perspectives in Human Services, will substitute as an elective course for HUS4352, Family Diversity (3 credits), in the IRSC Generalist or Youth and Family tracks.



III. Responsibilities

Each institution will:

- A. Publicize the agreement and program of study amongst its students and faculty, and staff.
- B. Organize and coordinate activities, regularly monitor student progress, and establish a reliable communication protocol between parties.
- C. Communicate the benefits of this Articulation Agreement and promote it in the appropriate publications and websites of both parties.
- D. Exchange regularly updated versions of college catalogs and any other publications, which may be helpful in advising students.
- E. Provide Human Services transfer students joint advising opportunities on an agreed upon schedule to facilitate completion of an Associate's degree and smooth transition into IRSC's Bachelor's degree program.
- F. Provide any other relevant information that may be helpful for monitoring and supporting the academic success of Human Services Transfer Program students.
- G. Agree to use institutional names and logos in marketing material when referencing this agreement.

HCC will:

- A. Provide opportunities for IRSC to participate in HCC's College Transfer Events and Advising meetings.
- B. Provide a dedicated advising space, or access to virtual advising if preferable, for IRSC's Transfer advisor.
- C. Provide IRSC admission requirement information to all prospective HCC transfer students.
- D. Provide a transfer webpage to IRSC's Bachelor's degree program.
- E. Disseminate marketing material to students who have declared an interest in the Human Services IRSC's Bachelor's degree program.



IRSC will:

- A. Accept HCC Human Services Associates of Science degree graduates into the IRSC Human Services Bachelor degree program.
- B. Offer access to transfer advisors to support a student 's smooth transition from HCC to IRSC
- C. Provide HCC with a transfer webpage for students who have declared an interest in attending IRSC.
- D. Provide marketing material information to increase awareness of the partnership between the parties.
- E. IRSC's Career and Transfer Services Center agree to develop, maintain, and improve, as necessary, a program transfer reporting system.

Evaluation of the Agreement:

This MOU serves as an institutional framework for collaborative activities. Specific agreements, beyond the aforementioned, would need to be drafted and approved by the Parties in the case that the exploration of these areas leads to further developments.

This MOU is non-exclusive and will become effective on **April 1st 2021** for a five (5) year period and may be renegotiated upon the mutual written consent of the Parties. This MOU may be amended or further developed by means of written consent of the Parties. This Agreement may be terminated by either party upon written notice to the other party given at least thirty (30) days in advance of the termination date.

- III. All notices and other communications required by either party to the other shall be in writing, delivered personally, by certified or registered mail.

Specifically, neither party shall exclude any person from participation, discriminate against, or deny any services or benefits to any person's enrollment or participation in the dual enrollment program based upon the grounds of race, color, sex, religion, mental or physical disability, age, political affiliation, belief, national origin, marital status, sexual orientation or perceived sexual orientation, or association with any person with, or perceived to have, one or more of the above named characteristics.



This agreement may be signed in separate parts.

IN WITNESS WHEREOF, the parties have caused this instrument to be signed in their respective names by their proper official, under these official seals, the day and year written below:

Indian River State College

Sandra J. Krischke, Chair

Date: 4/27/21

Timothy Moore, Ph.D. President

Date: 4/27/21

Hillsborough Community College

Randall Reid, Chair, Board of Trustees

Date: 5/11/21

Dr. Kenneth H. Atwater, President

Date: 5/11/21

Richard Senker, Vice President
Academic Affairs

Date: 5/11/2021

APPROVED AS TO FORM & LEGALITY

GENERAL COUNSEL