

**ARTICULATION AGREEMENT  
BY AND BETWEEN  
HILLSBOROUGH COMMUNITY COLLEGE AND THE SCHOOL BOARD OF  
MARION COUNTY, FLORIDA**

MARION COUNTY PUBLIC SCHOOLS PROGRAMS OF STUDY PARTNERSHIP

Culinary Arts Program (MCPS) And Associate in Science in Culinary Management Program (HCC)
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In a continuing effort to serve the needs of students in Career and Technical Education Programs, (hereinafter "CTE"), Hillsborough Community College (hereinafter "HCC") enters into this agreement (hereinafter "Agreement") on signing by both parties, with The School Board of Marion County, Florida (hereinafter "School Board"), to enable HCC to award college credits toward an Associate in Science degree in Culinary Management to graduates of the School Board's CTE Culinary Arts Program CIP# 0420040210, as outlined in the table below:

<b>Secondary LEA: The School Board of Marion County, Florida</b>		<b>Postsecondary Institution: Hillsborough Community College</b>		
<b>Program/Courses</b>	<b>Secondary Numbers</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Awarded Credits</b>
Culinary Arts 1	8800510	HFT 1000	Introduction to Hospitality Industry Management	3
Culinary Arts 2	8800520	HFT 2840	Maître D' Dining Room Service	3
Culinary Arts 3	8800530			
Culinary Arts 4	8800540			
<b>Total Credits</b>	<b>12</b>		<b>Total Credits</b>	<b>6*</b>

\*No college credit is awarded for students not completing all four School District programs of study.

This Agreement makes it possible for HCC to award up to six (6) articulated credits to a student who has completed all four of the required Marion County Public School's CTE Program of Studies (Culinary Arts 1, 2, 3, and 4), so long as a student satisfies the following criteria:

1. Enroll in the Culinary Management program seeking the Culinary Management (AS.CUL.CULA) Degree;
2. Request matriculation within three (3) years of high school graduation date;
3. Furnish an official copy of high school transcript indicating Culinary Arts Program completion;
4. Satisfactorily complete the secondary program with a letter grade of "B" or better in the program courses;
5. Must complete fifteen (15) hours of coursework at HCC on either a full or part-time basis, to have these credits noted on his/her official college transcripts.

In addition, School Board must comply with the following provisions:

1. If a significant change in any of the CTE programs occur, the School Board agrees to provide to the HCC Culinary Arts Program Director copies of the course syllabi and copies of all examinations for each of the articulated courses listed below, before the successive academic school year during the term of this Agreement:
  - a. 8800510, Culinary Arts 1
  - b. 8800520, Culinary Arts 2
  - c. 8800530, Culinary Arts 3
  - d. 8800540, Culinary Arts 4
2. School Board agrees to meet the teaching objectives for each of the credited courses listed in Exhibit A that HCC offers:
  - a. HFT 1000, Introduction to Hospitality Industry Management
  - b. HFT 2840, Maître D' Dining Room Service
3. School Board agrees to use the following textbooks for the articulated courses and not to change textbooks without the acknowledgment of HCC's Culinary Management Program Director:
  - a. Foundations of Restaurant Management & Culinary Arts (ProStart) Published by Pearson
    - i. Student Edition, Level 1 ISBN-13: 9780138019389
    - ii. Student Edition, Level 2 ISBN-13: 9780131380226
  - b. ProStart FRMCA Level 1 & 2, by the National Restaurant Association from Pearson (9780132550796)
  - c. SafeStaff: Food Handlers Training Program Guide
  - d. ServSafe Manager Book, English Published by the National Restaurant Association
    - i. Edition: 6<sup>th</sup> Edition Product SKU: ESX6R

This articulation agreement for six (6) credits toward the HCC Culinary Management Degree is effective signing by both parties. It is understood that this agreement is subject to review on an annual basis. If no party requests modifications or termination of this agreement within 60 days before the anniversary of this Articulation Agreement, it will continue for up to two (2) additional 12-month periods. This Agreement may be terminated by either party upon sixty (60) days written notice and timely delivered to the other party. All notices, requests, consents, and other

communications required or permitted under this agreement must be made in writing with such writing delivered to the other party as follows: hand-delivered by messenger or courier service, faxed, or mailed by Registered or Certified Mail (postage prepaid), Return Receipts Requested, addressed to:

**The School Board of Marion County, FL:**

Mark Vianello, Executive Director  
Career and Technical Education Department  
1614 E. Ft. King St.  
Ocala, FL 34471  
Phone Number (352) 671-6868  
Fax Number (352) 671-4139

**The School Board of Marion County, FL:**

Paul Gibbs, School Board Attorney  
Legal Department  
1614 E Fort King St. Room 3-003  
Ocala, FL 34471  
Phone Number (352) 867-2176

As to: **Hillsborough Community College**

Brian Mann, Director of Technical Programs  
39 Columbia Dr.  
Tampa, Hillsborough County, FL 33606  
Phone Number (813) 253-7022  
Fax Number (813) 253-7025

or to such other addresses the parties may mutually designate by notice of complying with the terms of this Agreement. Each such notice shall be deemed delivered:

- a. On the date delivered, if by personal delivery
- b. On the date faxed, if by fax, and
- c. On the date upon which the Return Receipt is signed or delivery is refused or the notice is designated by the postal authorities as not delivered, if mailed to the correct address.

# Exhibit A

## DOCUMENTATION OF INITIAL APPROVAL OF ARTICULATION AGREEMENT

Pending School Board Approval

X Associate in Science

College Credit Certificate

Advanced Technical Diploma

\_\_\_ Other: Specify \_\_\_\_\_

The attached Articulation Agreement Documentation references the following HCC program/certificate/diploma:

**Culinary Arts for the A.S. Culinary Management Degree (AS.CUL.CULA)**

Articulation will be with:

The School Board of Marion County, Florida Culinary Arts Program (8800500)

<b>Secondary LEA: The School Board of Marion County, Florida</b>		<b>Postsecondary Institution:</b>		
		<b>Hillsborough Community College</b>		
<b>Program/Courses</b>	<b>Secondary Numbers</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Awarded Credits</b>
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Culinary Arts 3	8800530			
Culinary Arts 4	8800540			
<b>Total Credits</b>	<b>12</b>		<b>Total Credits</b>	<b>6*</b>

\*Student must complete all four Marion County Public School's CTE Program of studies (Culinary Arts 1, 2, 3 and 4) to receive the college credits. No number of credits other than 6 may be awarded.

Documentation of coursework:

Identify the types of documentation examined to determine that the articulated courses represent coursework and learning outcomes that are consistent with the degree, certificate, or diploma being articulated and that the content is comparable and appropriate college-level work:

Curriculum frameworks

Program of Study

Course Syllabi

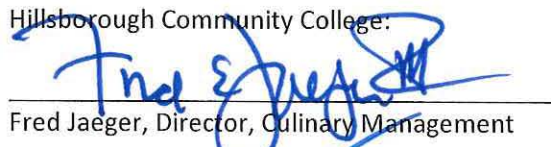
Other: Textbooks used in each high school course (See Attached)

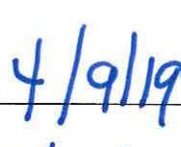
**ARTICULATION AGREEMENT**

SCHOOL BOARD PROGRAMS OF STUDY PARTNERSHIP

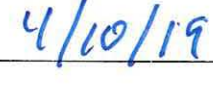
We hereby agree that the competencies in the above-stated secondary program have been reviewed and determined to be equivalent to the competencies contained within HCC's course(s) listed in this document. Furthermore, the signature of the college faculty representative and the administration (designee) signifies the faculty representative has reviewed the submitted documentation as well as the final examination and deemed the examination as meeting the standards of the measurement of the competencies being awarded articulated credit by HCC.

Hillsborough Community College:

  
Fred Jaeger, Director, Culinary Management

  
Date

  
Brian Mann, Director Technical Programs

  
Date

Conditioned upon School Board compliance with the following provisions:

1. School Board agrees to provide to the Culinary Arts Program Manager copies of the Course Syllabi and copies of all Examinations for each of the following Articulated Courses before each successive academic school year during the term of this Agreement:

- a. 8800510, Culinary Arts 1
- b. 8800520, Culinary Arts 2
- c. 8800530, Culinary Arts 3
- d. 8800540, Culinary Arts 4

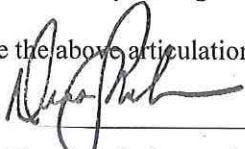
2. School Board agrees to meet the teaching objectives for each of the following-described credited courses that HCC does:

- a. HFT 1000, Introduction to Hospitality Industry Management
- b. HFT 2840, Maître D' Dining Room Service
- 3. School Board agrees to use the following-described textbooks for the Articulated Courses in relevant course work and not to use other textbooks without the prior written acknowledgment of Culinary Management Program Director:
  - a. Foundations of Restaurant Management & Culinary Arts (ProStart) Published by Pearson Student Edition, Level 1 ISBN-13: 9780138019389  
Student Edition, Level 2 ISBN-13: 9780131380226
  - b. ProStart FRMCA Level 1 & Level 2, By the National Restaurant Association from Pearson (9780132550796)
  - c. SafeStaff: Food handlers Training Program Guide
  - d. ServSafe Manager Book, English Published by the National Restaurant Association Edition: 6<sup>th</sup> Edition Product SKU: ESX6R

Signatures below indicate endorsement and attestation of this agreement.

**Hillsborough Community College**

I hereby endorse the above articulation Agreement:

By:   
Dipa Shah, Esquire, Chair Board of Trustees

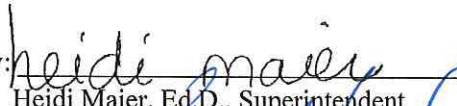
Date: 4/22/19

**The School Board of Marion County, Florida**

By:   
Kelly King, Board Chair

Date: MAR 12 2019

I hereby attest the above articulation Agreement:

By:   
Heidi Maier, Ed.D., Superintendent

Date: MAR 12 2019

By:   
Kenneth Atwater, President

Date: 4/22/19

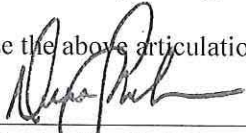
APPROVED AS TO FORM & LEGALITY

  
GENERAL COUNSEL

Signatures below indicate endorsement and attestation of this agreement.

**Hillsborough Community College**

I hereby endorse the above articulation Agreement:

By:   
Dipa Shah, Esquire, Chair Board of Trustees

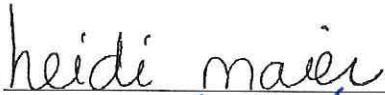
Date: 4/22/19

**The School Board of Marion County, Florida**

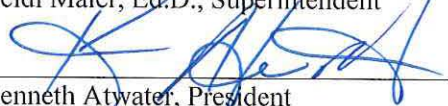
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