The Corporate Training Center @ HCC

Improving Your Performance is Our Business

The Corporate Training Center @ HCC (TCTC@HCC) – the area’s foremost training and business solutions provider – serves the training needs of individuals and corporations throughout Tampa Bay. TCTC@HCC offers a broad selection of over 350 programs, using flexible learning platforms, state-of-the-art technology, and custom-tailored training programs.

TCTC@HCC focuses its programming to address the professional development, employee performance needs, and consultative service needs with the expected objective of furthering its audience’s learning, performance improvement, and professional development.

TCTC@HCC offers the following training solutions services:

• General “pooled” enrollment courses
• Customized and contract training services
• Testing, evaluation and assessment services
• Business consultation
• Conference programming
• Meeting management and service support

Enhancing Business and Individual Performance

TCTC@HCC’s value-added programs zero in on critical areas such as Business and Management, Communication Skills and Computer and Information Technology. Dynamic, customized training and certification programs as well as seminars and workshops are targeted to the specialized needs of the community.

Information Technology

Computer basics
Desktop publishing and graphics
Business applications
Imaging and illustration
Information and network security
Multimedia
Internet/Intranet
Database management
Operating systems and environments
Programming
Seven information technology/computer certification tracks

Business, Management & Leadership Skills

Contemporary workplace issues
Finance and accounting
Organization and business development
Human resources and labor relations
Effective leadership and management
Finance, employee benefits and payroll
Human resources and labor relations
Customer outreach

Communication and Presentation Effectiveness

Verbal communication
Presentation skills
Written communication
Presentation skills
Negotiation skills
Conversational languages

Certification and Professional Education Opportunities

American Payroll Association (APA)
Certified Employee Benefits Specialist (CEBS)
Certified Information Systems Security Professional
Project Management
Microsoft MCSE, MCSA, and many other professional certifications

For more information visit our website: www.TampaTraining.com or call (813) 259-6010.