Session Formats

Concurrent Sessions
A concurrent session offers the opportunity to present on a topic or program and discuss its relevance and applicability to colleagues and/or students. The goal is to provide attendees with information and tools to improve their programs. Attendees expect high quality presentations that can apply to their own work and be used to increase their effectiveness. Each session will last 75 minutes we ask presenters to reserve at least 10 to 15 minutes at the end of the session for audience questions.

Roundtables
Roundtables are best suited for small group discussions and are informal sessions. In most cases, the discussion will be about a work in progress intended to advance, enhance, or share information about research. Roundtables are best suited for small group discussions. The presenter has 20-25 minutes to share material, then participants can move to another table. Presenters are expected to bring copies of their summaries and to remain available for discussion throughout the session. No Audiovisual equipment is available.

Posters
Poster sessions use graphic displays and visual aids (charts, graphs, tables etc.) to informally present innovative, successful solutions to issues related to the summit theme or present the findings of a unique research project pertaining to African American and Latino Males. A brief abstract—in large print—of the paper should form part of the display. Presenters should have copies of summaries available.

Proposal Deadline: October 18, 2010
Proposals received after the deadline will not be considered. Notification of status will be e-mailed to the lead presenter no later than November 1, 2010. The conference registration fee is required of all presenters who attend the conference.

Please submit proposal as a Word document via e-mail to SummitRegistration@hccfl.edu.

For assistance or questions, contact Barbara Cockfield (813) 253-7690

Evaluation Criteria
- Relevance of the presentation to the conference theme and selected track.
- Content that is current and practical, cutting edge or innovative as it relates to the theme of the conference.
- Programs and initiatives that demonstrate measurable impact and results in the field.
- Present exemplary programs or best practices that can be adopted or adapted by others?
- Objectives, which describe what participants will be able to do upon completion of the session, must be included.
- Clarity of objectives and intended outcomes of the session.
- Expertise of the presenter(s) in the field.

The Proposal Consists of:
1. Submission Form
2. Bio for each presenter—50 words or less
3. Abstract—100 words or less
4. Summary of Presentation Objectives & Relation to Summit Tracks
5. Outline of Presentation—including time allocations