Specific Evaluation Criteria: Instructional Skills

1. The instructor laid the groundwork for class by reviewing material from the previous class and indicating objectives for this class.

2. The class presentation was well planned and organized.

3. Important ideas were clearly explained.

4. The instructor was enthusiastic.

5. The class proceeded in a logical fashion toward the objectives.

6. There was an analysis, summarization, or conclusion at the end of class.

7. The instructor listened to the students’ views.

8. The instructor’s delivery was effective in terms of voice, diction, and modulation for emphasis.

9. The majority of the students were interested and attentive.

10. If audiovisual aids were used, they were used effectively.

11. The class appeared orderly and disciplined.

12. The instructor involved as many students as possible in class.

13. The instructor probed for sources or misunderstandings.

14. The instructor made use of the textbook for the session.

15. The instructor started and stopped the class on time.

16. The instructor made good use of time.

Examples of Strength in Narrative Form:
Areas Needing Improvement, if any:

Based upon this evaluation, I consider the faculty member’s overall performance to be:

☐ Satisfactory  ☐ Satisfactory, Needs Improvement  ☐ Unsatisfactory

Evaluator Signature

Date

Administrator Signature

Date

I have read the above evaluation. I understand that my signature does not constitute a concurrence or approval but signifies that I have been shown this evaluation and that I may add a rebuttal.

Adjunct Faculty Member Signature

Date