FIRST FOLLOW-UP REPORT:
A RECORD OF PRESIDENTIAL APPROVAL
TO TASK FORCE RECOMMENDATIONS FOR
The Division of Strategic Planning & Analysis, 10/5/10

With input from the Cabinet, the President makes final approval of program review recommendations. This report articulates those decisions. Approval of task force recommendations requiring funds beyond the base budget of the reviewed unit is not tantamount to receipt of additional funds. Those funding requests must be channeled through the institutional budget process. Nonetheless, special consideration will be given to requests stemming from program review recommendations.

A progress report toward implementation of recommendations must be drafted one year following completion of the task force report by the chairperson. The report will be sent electronically to the Special Assistant to the President for Strategic Planning & Analysis for college-wide distribution and archiving. Recommendations not achieved within a year are to become "objectives" in the corresponding unit plan to ensure a continued focus on their achievement.

With one exception, the President tabled decisions to implement task force recommendations contingent on results of a process currently underway to re-engineer Information Technology services of the college.

Approved Recommendation

1. In cooperation with IT, develop an electronic data/information request process to improve internal management of client needs including prioritization of requests; establishment of user expectations; and tracking of request completions.