

**Memorandum of Understanding between  
Hillsborough Community College and New College of Florida  
Guaranteed Admission Program**

**PURPOSE OF THIS MEMORANDUM:**

The purpose of this Memorandum of Understanding (“MOU”) is to memorialize an agreement between Hillsborough Community College (“HCC”) and New College of Florida (“NCF”) to ensure qualified HCC students are guaranteed admission to NCF upon successful completion of an Associate of Arts (“AA”) degree from HCC and application for admission to NCF. Students will use a prescribed academic pathway (“Pathway”) while at HCC to ensure transfer entrance to associated NCF academic areas of concentration. Each Pathway will describe the curriculum a student should complete while pursuing their AA for a specified area of study at NCF. All Pathways shall be in writing and executed by authorized representatives of HCC and NCF and shall be incorporated into this MOU as supplemental addenda. Students eligible for the Guaranteed Admission Program (GAP) will be expected to earn an Associate of Arts degree (“AA”) from HCC within eight semesters, not to exceed thirty-two (32) months, from the start of the student’s AA degree and maintain a minimum cumulative GPA of 3.00.

**PURPOSE AND OVERVIEW OF THIS PROGRAM:**

The primary purpose of the GAP is to increase access for intellectually engaged, high achieving students to enroll and complete degrees at both HCC and NCF. Further, the GAP will allow for more students within the State of Florida to remain in the state to pursue higher degrees of education to impact the state economy positively. These students will receive support and mentoring to guarantee the applicants’ admission to NCF upon completion of an AA at HCC. The students will be invited to meet with academic advisors at HCC to discuss GAP, and ensure proper advisement occurs for coursework necessary to transition to NCF, including being informed that failure to adhere to the terms of GAP will result in loss of guaranteed admission to NCF. All Pathway courses shall be completed prior to official enrollment at NCF provided that the pathway courses have been offered at HCC during the students’ enrollment. If HCC has not offered pathway courses during the student’s enrollment at HCC, NCF will consider reasonable alternatives on a case-by-case basis. HCC students shall be held to the standards of each institution’s Student Code of Conduct and Honors Code.

**TARGET AUDIENCE:**

Any HCC student who is interested in transferring to NCF after completing an AA at HCC.

**COMMITMENTS FROM HCC:**

- Identify students who may be interested in NCF.
- Code potential NCF students for the GAP program.
- Communicate to students about student engagement opportunities at HCC and NCF.
- Provide appropriate reports on progress of students; subject to FERPA.
- Advise students appropriately to ensure that necessary coursework is met for admissions into NCF.

## **COMMITMENTS FROM NCF:**

- Provide regular curriculum updates to HCC.
- Provide HCC with data on success stories of HCC GAP transfer students.
- Provide graduation data for GAP students commencing with the graduation of the first cohort of students transferring under this MOU.
- Invite students to attend information sessions with details on NCF's admissions process and points of contact.
- Provide welcome/encouragement letter to students that have self-identified as pursuing GAP admission.
- Encourage GAP students to attend activities (academic/social programming) to make connections with NCF students.
- Admit students who have satisfied the requirements outlined herein, who apply as a transfer student to NCF.

## **TERM OF THIS MOU**

This MOU shall take effect on September 1, 2021 and remain in place for one (1) year. It shall automatically renew on an annual basis unless either institution provides the other institution written notice no later than one hundred twenty (120) days prior to the expiration of the preceding term that it wishes to terminate this MOU. If either institution fails to follow the terms and conditions of the MOU, as set forth herein, the other institution has the right to terminate this MOU immediately upon written notice. If this MOU is terminated, the status of the students matriculated, enrolled, or accepted in programs contemplated under this MOU shall not be affected.


## **OPERATIONAL DETAILS:**

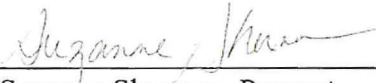
- HCC and NCF will meet to review MOU and make appropriate amendments and/or addenda, when either party identifies a need to do so.
- HCC and NCF academic administrators will communicate annually and may meet to address the unique academic needs of both institutions. Administrators or designees may review regional academic programming needs and plans with a particular focus on baccalaureate degree offerings.
- HCC and NCF will identify members in their respective institutions to monitor the progress of the students and the program.
- If either institution requests a change to a Pathway, the institutions will cooperate to develop and execute a new Pathway.
- Advertisements, press releases, flyers and other print or electronic publicity created and disseminated by each institution regarding programs or activities related to this MOU shall be approved in advance by designated representatives of both parties.
- Neither party shall discriminate on the basis of sex (including pregnancy or gender identity), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information, or sexual orientation in any of its educational programs, services, or activities, including admission and employment.

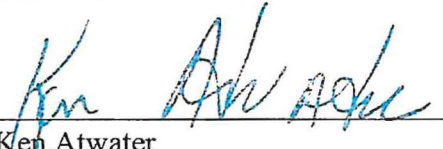
In Witness whereof, the parties hereto have executed this MOU on this the 28<sup>TH</sup> day of SEPTEMBER, 2021.

HILLSBOROUGH COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES

NEW COLLEGE OF FLORIDA

BY:   
Arthur F. Diehl III  
Chair


BY:   
Suzanne Sherman, Provost

ATTEST:   
Dr. Ken Atwater  
President


ATTEST:   
Dr. Patrica Okker  
President

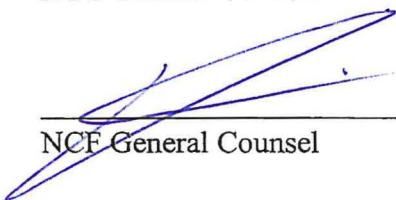
DATE: 9/24/2021

DATE: 9/27/2021

  
Richard Senker  
HCC Articulation Officer

Approved as to Form & Legality

  
HCC General Counsel

  
NCF General Counsel



### Addendum I: HCC to NCF Pathway: Biology

In the table below, the courses a student completes at HCC meet the NCF requirements for a Biology area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6</b>	<b>Mathematics (Area III)</b>
MAC 1105 College Algebra	3	College Algebra
STA 2023 Elementary Statistics	3	Elementary Statistics
<b>Science (choose 2 courses; one option must include a lab; one option must be a State Core Option)</b>	<b>7</b>	<b>Natural Science (Area IV)</b>
BSC 2010/L Biological Science I w/ Lab	4	General Biology I w/Lab
CHM 2045/L General Chemistry I w/ Lab	4	General Chemistry I w/Lab
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology*	3	Introduction to Anthropology OR Introduction to Sociology
AMH 2020 Modern American History OR POS 2041 American Government	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
ECO 2013 Principles of Macroeconomics	3	Macroeconomics
<b>Electives (select from below)</b>	<b>24</b>	
CHM 1025/L Introductory Chemistry/Lab**	4	Introduction to Chemistry/Lab
CHM 2046/L General Chemistry II w/ Lab	4	General Chemistry II w/Lab
MAC 1114 Trigonometry	3	Trigonometry
MAC 2311 Calculus & Analytic Geometry I	5	Calculus w/ Analytic Geometry I
MAC 2312 Calculus & Analytic Geometry II	5	Calculus w/ Analytic Geometry II
PHY 2048/L Physics w/ Calculus I w/ Lab OR PHY 2053/L General Physics I w/ Lab	5 4	College Physics I w/Lab

\*PSY 2012 General Psychology may be taken if the international/intercultural course requirement is satisfied by a humanities course option.

\*\*CHM 1025 with Lab is not a general education course at HCC. Students may place directly into higher-level chemistry courses if they take a chemistry placement test. Students who place higher are encouraged to take BSC 1011C/L– General Biology II w/ Lab.

### Addendum II: HCC to NCF Pathway: Chemistry

In the table below, the courses a student completes at HCC meet the NCF requirements for a Chemistry area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6-10</b>	<b>Mathematics (Area III)</b>
MAC 2311 Calculus & Analytic Geometry I	5	Calculus w/ Analytic Geometry I
MAC 2312 Calculus & Analytic Geometry II	5	Calculus & Analytic Geometry II
<b>Science (choose 2 courses; one option must include a lab; one option must be a State Core Option)</b>	<b>8</b>	<b>Natural Science (Area IV)</b>
CHM 2045/L General Chemistry I w/Lab	4	General Chemistry I w/Lab
BSC 2010/L Biological Science I w/Lab	4	General Biology I w/Lab
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology	3	Introduction to Anthropology OR Introduction to Sociology
AMH 2020 Modern American History OR POS 2041 American Government*	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
Social/Behavioral Science Gen Ed (choose 1) · ANT 2000 Introduction to Anthropology · EUH 2001 The Western World: Modern Europe	3	International/Intercultural Courses – 3 credits required and may be acquired in humanities or social science
<b>Electives (select from below)</b>	<b>24</b>	
CHM 1025/L Introductory Chemistry/Lab**	4	Introduction to Chemistry/L
CHM 2046C General Chemistry II w/Lab	4	General Chemistry II w/Lab (recommended)
CHM 2210C Organic Chemistry I w/Lab	4	Organic Chemistry I w/Lab (recommended)
CHM 2211C Organic Chemistry II w/Lab	4	Organic Chemistry II w/Lab (recommended)
PHY 2053/L General Physics I w/ Lab	4	College Physics I w/Lab
Unassigned elective	4	Transfer credit

\*PSY 2012 General Psychology may be taken if the international/intercultural course requirement is satisfied by a humanities course option.

\*\*CHM 1025 with Lab is not a general education course at HCC. Students may place directly into higher-level chemistry courses if they take a chemistry placement test.



### Addendum III: HCC to NCF Pathway: Economics

In the table below, the courses a student completes at HCC meet the NCF requirements for an Economics area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6</b>	<b>Mathematics (Area III)</b>
MAC 1105 College Algebra or higher level math	3	College Algebra or higher level math
STA 2023 Elementary Statistics	3	Elementary Statistics I
<b>Science</b> (choose 2 courses; one option must include a lab; one option must be a State Core Option)	<b>7</b>	<b>Natural Science (Area IV)</b>
See HCC catalog	3	Natural Science
See HCC catalog	4	Natural Science
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology*	3	Introduction to Anthropology OR Introduction to Sociology
AMH 2020 Modern American History OR POS 2041 American Government	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
ECO 2013 Principles of Macroeconomics	3	Principles of Economics I: Macroeconomics
<b>Electives</b> (select from below)	<b>24</b>	
ECO 2023 Principles of Microeconomics	3	Microeconomics
Remaining Electives	21	Remaining Electives

\*PSY 1012 General Psychology may be taken if the international/intercultural course requirement is satisfied by a humanities course option.

#### Addendum IV: HCC to NCF Pathway: Liberal Arts

In the table below, the courses a student completes at HCC meet the NCF requirements for a Liberal Arts area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6</b>	<b>Mathematics (Area III)</b>
MAC 1105 College Algebra or higher level math	3	College Algebra or higher level math
STA 2023 Elementary Statistics or MAC 1114 Trigonometry or higher level math (MAC 2311 Calculus & Analytic Geometry)	3	Elementary Statistics I or Trigonometry or Calculus & Analytic Geometry I
<b>Science (choose 2 courses; one option must include a lab; one option must be a State Core Option)</b>	<b>7</b>	<b>Natural Science (Area IV)</b>
See HCC catalog	3	Natural Sciences
See HCC catalog	4	Natural Sciences
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology*	3	Introduction to Anthropology OR Introduction to Sociology
AMH 2020 Modern American History OR POS 2041 American Government	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
PSY 2012 General Psychology*	3	General Psychology
<b>Electives (select from below)</b>	<b>24</b>	<b>Transfer credit</b>
See HCC catalog		

\*If the international/intercultural course requirement is satisfied by a humanities course option, PSY 2012 General Psychology may be taken as an HCC behavioral science option, and an alternative course may be taken to satisfy the third category of HCC's social science general education classifications. In this case, students should consult the HCC catalog for alternative options.



### Addendum V: HCC to NCF Pathway: Marine Biology

In the table below, the courses a student completes at HCC meet the NCF requirements for a Marine Biology area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6</b>	<b>Mathematics (Area III)</b>
MAC 1105 College Algebra	3	College Algebra
STA 2023 Elementary Statistics	3	Elementary Statistics I
<b>Science (choose 2 courses; one option must include a lab; one option must be a State Core Option)</b>	<b>7</b>	<b>Natural Science (Area IV)</b>
BSC 2010/L Biological Science I w/ Lab	4	General Biology I w/Lab
CHM 2045/L General Chemistry I w/ Lab	4	General Chemistry I w/Lab
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology	3	Introduction to Anthropology OR Introduction to Sociology
AMH 2020 Modern American History OR POS 2041 American Government	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
ECO 2013 Principles of Macroeconomics	3	Macroeconomics
<b>Electives (select from below)</b>	<b>24</b>	
CHM 1025/L Introductory Chemistry/Lab**	4	Introduction to Chemistry/Lab
CHM 2046/L General Chemistry II w/ Lab	4	General Chemistry II w/Lab
MAC 1114 Trigonometry	3	Trigonometry
MAC 2311 Calculus & Analytic Geometry I	5	Calculus w/ Analytic Geometry I
MAC 2312 Calculus & Analytic Geometry II	5	Calculus w/ Analytic Geometry II
PHY 2053/L General Physics I w/ Lab	4	College Physics I w/Lab

\*PSY 2012 General Psychology may be taken if the international/intercultural course requirement is satisfied by a humanities course option.

\*\*CHM 1025 with Lab is not a general education course at HCC. Students may place directly into higher-level chemistry courses if they take a chemistry placement test. Students who place higher are encouraged to take BSC 1011C/L– General Biology II w/ Lab.



### Addendum VI: HCC to NCF Pathway: Psychology

In the table below, the courses a student completes at HCC meet the requirements for a Psychology area of concentration on a course by course basis. Where no comparable courses exist, the space for the course name is left blank.

HCC Associate in Arts Degree requirements also include a) completion of IDS 2891 Connections, b) demonstration of computer proficiency either through taking CGS 2100 or an alternative as described in the HCC Catalog, and c) demonstration of foreign language competency as described in the HCC Catalog.

HCC		NCF equivalent skills/prerequisites
Course	Credits	Course
<b>General Education Curriculum</b>	<b>36</b>	<b>New College Liberal Arts Curriculum (general education)</b>
<b>Communication</b>	<b>9</b>	<b>Communication (Area I)</b>
ENC 1101 English Composition I	3	College Composition I
ENC 1102 English Composition II	3	Composition: Literature
SPC 1608 Introduction to Public Speaking	3	Public Speaking
<b>Humanities</b>	<b>6</b>	<b>Humanities (Area II)</b>
Six hours of general education humanities coursework is required; at least one course must be a State Core Option.	3	New College Liberal Arts Curriculum Humanities Course
HUM 2230 World Humanities: Early Modern to Contemporary	3	New College Liberal Arts Curriculum Diverse Perspectives/Humanities Course
<b>Mathematics</b>	<b>6</b>	<b>Mathematics (Area III)</b>
State Core Mathematics Options	3	State Core Mathematics Options
STA 2023 Elementary Statistics	3	Statistics I
<b>Science (choose 2 courses; one option must include a lab; one option must be a State Core Option)</b>	<b>7</b>	<b>Natural Science (Area IV)</b>
BSC 1005/L Biological Foundations w/L OR BSC 2010/L Biological Science I	4	General Biology I w/Lab
Physical Science (see HCC catalog for 3-credit hour options)	3	Natural Science prerequisites
<b>Social Science</b>	<b>9</b>	<b>Social and Behavioral Science (Area V)</b>
PSY 2012 General Psychology	3	Introduction to Psychology
AMH 2020 Modern American History OR POS 2041 American Government	3	AMH 2020 Modern American History OR POS 2041 American Government (civic literacy requirement)
ANT 2000 Introduction to Anthropology OR SYG 2000 Introduction to Sociology	3	Introduction to Anthropology OR Introduction to Sociology
<b>Electives (select from below)</b>	<b>24</b>	
CLP 1000 Psychology of Personal Growth	3	Elective credit
CLP 2140 Abnormal Psychology	3	Psychology of Human Development
DEP 1004 Developmental Psychology of the Life Span	3	Elective credit
DEP 2102 Child Development	3	Elective credit
EDP 2002 Educational Psychology	3	Elective credit
Remaining Electives	9	Elective credit